

This is now the second year that we have been able to provide you with online membership registration options that makes your NN4Y membership registration process simple and instant! This online application process gives you the option of paying by credit card, eCheck or sending us a check in the mail after completing the online membership application. If you pay by credit card or eCheck, you will receive an email the same day you complete the online application that serves as proof of your membership and receipt of payment.

Membership with the National Network for Youth (NN4Y) has an impact! The National Network is the only national membership organization of homeless youth providers, youth advocates, national youth experts, youth and allies. Through public education, policy advocacy and innovative resource sharing, we envision a world where all young people can achieve their goals while safely transitioning to adulthood.

**NN4Y 2016 MEMBERSHIP  
SATISFACTION SURVEY:  
100% of Respondents  
Recommend NN4Y Membership**

This resource includes:

- Features of our online membership application process
- Tips for completing the online membership application
- FAQs

“The National Network for Youth is the only organization working solely on youth advocacy issues at the national level. Without a national voice, programming and policies for youth will never receive the attention and importance they need and deserve. The Network does an outstanding job of presenting the needs of young people and advocating for needed changes in policy and funding structures.”

*~Judith Dittman, Executive Director, Alternative House, Dunn Loring, VA*

Sign up to become a member today! You can access our online membership application here: [www.nn4youth.org/membership](http://www.nn4youth.org/membership). Also, you can connect directly to the membership application by using these links:

- ORGANIZATIONAL MEMBER ONLINE APPLICATION: [www.nn4youth.org/membership/organizational](http://www.nn4youth.org/membership/organizational)
- INDIVIDUAL MEMBER ONLINE APPLICATION: [www.nn4youth.org/membership/individual](http://www.nn4youth.org/membership/individual)

# FEATURES OF NN4Y'S ONLINE MEMBERSHIP APPLICATION PROCESS

We have created a system to meet your organization's unique needs. Here are some highlights:

- 1) **Members renewing their membership have a streamlined online application process!** You can just login, review your information from 2015 and make any updates that are necessary, select your payment method and then your membership for 2016 is secure!
- 2) **For new members, our completely online membership application process is simple and allows you to become a member instantly!** Also, you will gain access to the Members-Only section on our website! At the end of the online application you will be asked to set-up your username and password.
- 3) Do you need a copy of our **W-9**? You can download it from: [www.nn4youth.org/membership/benefits](http://www.nn4youth.org/membership/benefits).
- 4) You can **pay instantly** through our secure application process by either credit card or eCheck. Or, you can pay via check sent in the mail after you fill out the online application. Select your payment method to access the correct application.
  - ➔ **PAY BY CREDIT CARD:** you will pay by credit card.
  - ➔ **PAY BY ECHECK:** you will pay by sending money directly from your bank account to NN4Y's bank account by entering the routing number, check number, account number, and name on the account.
  - ➔ **PAY BY CHECK:** you will mail a check to the National Network for Youth after completing the online membership application. **All checks should be made payable to National Network for Youth and mailed to: National Network for Youth, Attn: Membership, 741 8<sup>th</sup> Street SE, Washington, DC 20003.**
- 5) **You do not have to pay the full amount at once!** You can make quarterly payments throughout the year by choosing the "quarterly payments" plan!
- 6) You will receive an **email after completing the application** that will:
  - ➔ **IF YOU PAY BY CREDIT CARD OR ECHECK:** The email will confirm your membership and serve as a receipt of your payment.
  - ➔ **IF YOU WILL PAY BY CHECK:** the email will serve as your invoice that you can print for your records and send in the mail with your check.
- 7) Provide us with your **Twitter** address and **Facebook** address. Social media is important for you to communicate with others about your work and we want to follow you and support your work. Also, if you do not already, follow NN4Y on Twitter at <https://twitter.com/nn4youth> and on Facebook at [www.facebook.com/nn4youth](http://www.facebook.com/nn4youth).
- 8) **We want to feature your program on our website**, so please provide us with your logo! The online application has a place where you can upload your logo if you would like. Please provide a high resolution logo if you choose to take advantage of this option.
- 9) The application does ask for specific information about your organization and the work that you do. This is important for you and NN4Y because we often receive inquiries from the media, researchers and policymakers that are looking to be connected to providers for specific reasons and we want to be sure we are able to make the most relevant connections.

# TIPS FOR COMPLETING THE ONLINE MEMBERSHIP APPLICATION

## ORGANIZATIONS

*\*\*This application asks for information about the services you provide, populations you serve and other relevant information that will allow us to learn more about your organization. Please ensure that the person filling out this application has access to that information.*

## 2015 RENEWING MEMBERS

If you are a renewing member from 2015, you should first login to your online account with NN4Y at [www.nn4youth.org/login](http://www.nn4youth.org/login).

Then, you choose how you are going to pay for membership to start your online renewal process.

1) Select either **PAY BY CREDIT CARD OR ECHECK** or **PAY BY CHECK**

- ➔ **PAY BY CREDIT CARD:** you will pay by credit card.
- ➔ **PAY BY ECHECK:** you will pay by sending money directly from your bank account to NN4Y's bank account by entering the routing number, check number, account number, and name on the account.
- ➔ **PAY BY CHECK:** you will mail a check to the National Network for Youth after completing the online membership application.

Next, review your information and make any updates to the contact information and program information you provided in 2015.

Then, complete the payment information section. For more information about the payment options and process, please refer to the "Payment" section on the next page.

## NEW 2016 MEMBERS

You will need to know how you are going to pay for membership before you start the online application.

1) Select either **PAY BY CREDIT CARD OR ECHECK** or **PAY BY CHECK**

- ➔ **PAY BY CREDIT CARD:** you will pay by credit card.
- ➔ **PAY BY ECHECK:** you will pay by sending money directly from your bank account to NN4Y's bank account by entering the routing number, check number, account number, and name on the account.
- ➔ **PAY BY CHECK:** you will mail a check to the National Network for Youth after completing the online membership application.

After your make your selection, fill out the application.

- 2) **ADDITIONAL STAFF CONTACT:** It would be most helpful if this staff person will serve as the secondary point of contact for NN4Y to participate in NN4Y surveys and engage in NN4Y federal policy advocacy campaigns and initiatives.

- 3) **WHY WE ASK FOR ORGANIZATIONAL DETAILS:** We want to know what you are doing. Also, we are often asked to identify programs to give presentations or provide us with expertise on Runaway and Homeless Youth policy or practice. This information allows us to know who to target certain opportunities to.
- 4) **SIGNING THE APPLICATION:** You can sign the application by moving your mouse over the signature box. It doesn't need to look perfect.
- 5) **ORGANIZATION TYPE:** If you are a community based service provider, select "Other Organization." Then, you will be able to select the total revenue of your organization from the option of ranges. This will calculate your membership dues for 2016.
- 6) **MEMBERS-ONLY SECTION ON OUR WEBSITE:** If you are a new member, at the end of the online application you will be asked to set-up an account where you will be able to access the Members-Only section on our website.

### Payment

- 7) **PAYING BY CREDIT CARD:** enter the card number, expiration date, security code and the cardholder name.
- 8) **PAYING BY ECHECK:** You will need to enter the following information:
  - ➔ Routing Number
  - ➔ Check Number
  - ➔ Account Number
  - ➔ Account Type
  - ➔ Name on Account
- 9) **PAYING BY CHECK:** after you complete the application you will receive an email invoice that you can print out and include with the check you mail you mail to us. **All checks should be made payable to National Network for Youth and mailed to: National Network for Youth, Attn: Membership, 741 8<sup>th</sup> Street SE, Washington, DC 20003.**

### What happens after you complete your application?

- 10) **IF YOU PAY BY CREDIT CARD OR ECHECK:** The email will confirm your membership and serve as a receipt of your payment
- 11) **IF YOU WILL PAY BY CHECK VIA MAIL AFTER COMPLETING APPLICATION:** you will receive an email invoice for your records and you can also print it out and include it with the check you mail. **All checks should be made payable to National Network for Youth and mailed to: National Network for Youth, Attn: Membership, 741 8<sup>th</sup> Street SE, Washington, DC 20003.**

## INDIVIDUALS

*\*\*\*Please note that individual members do not receive all of the same benefits as organizations. Our membership benefits can be viewed here: [www.nn4youth.org/membership/benefits](http://www.nn4youth.org/membership/benefits).*

**You will need to know how you are going to pay for membership before you start the online application.**

- 1) Select either **PAY BY CREDIT CARD OR ECHECK** or **PAY BY CHECK**
  - ➔ **PAY BY CREDIT CARD:** you will pay by credit card for the membership dues
  - ➔ **PAY BY ECHECK:** you will pay by sending money directly from your bank account to NN4Y's bank account by entering your bank's routing number, check number, account number, and name on the account.
  - ➔ **PAY BY CHECK:** you will mail a check to the National Network for Youth after completing the online membership application.

**After your make your selection, fill out the application.**

- 2) **SIGNING THE APPLICATION:** You can sign the application by moving your mouse over the signature box. It doesn't need to look perfect.
- 3) **MEMBERS-ONLY SECTION ON OUR WEBSITE:** At the end of the online application you will be asked to set-up an account where you will be able to access the Members-Only section on our website.

### Payment

- 4) **PAYING BY CREDIT CARD:** enter the card number, expiration date, security code and the cardholder name.
- 5) **PAYING BY ECHECK:** You will need to enter the following information:
  - ➔ Routing Number
  - ➔ Check Number
  - ➔ Account Number
  - ➔ Account Type
  - ➔ Name on Account
- 6) **PAYING BY CHECK:** after you complete the application you will receive an email invoice that you can print out and include with the check you mail you mail to us. **All checks should be made payable to National Network for Youth and mailed to: National Network for Youth, Attn: Membership, 741 8<sup>th</sup> Street SE, Washington, DC 20003.**

### What happens after you complete your application?

- 7) **IF YOU PAY BY CREDIT CARD OR ECHECK:** The email will confirm your membership and serve as a receipt of your payment and proof of membership.
- 8) **IF YOU WILL PAY BY CHECK VIA MAIL AFTER COMPLETING APPLICATION:** you will receive an email invoice for your records and you can also print it out and include it with the check you mail. **All checks should be made payable to National Network for Youth and mailed to: National Network for Youth, Attn: Membership, 741 8th Street SE, Washington, DC 20003.**

## NN4Y 2016 MEMBERSHIP FREQUENTLY ASKED QUESTIONS (FAQS)

### How do I become a NN4Y member?

For members renewing from 2015, login to your account at [www.nn4youth.org/login](http://www.nn4youth.org/login), update your information and pay your membership dues.

For new members, complete an online application and make a payment either via the online membership form using credit card or eCheck or you can mail a check to the National Network for Youth.

Become a 2016 member today at: [www.nn4youth.org/membership](http://www.nn4youth.org/membership).

### How do I pay by check for membership?

First, you complete the online membership application for “pay by check”. You can access this application here: [www.nn4youth.org/membership/organizational/org-application-check](http://www.nn4youth.org/membership/organizational/org-application-check). After you complete the application you will receive an email invoice which you can include with the check you mail to NN4Y.

Make checks payable to the National Network for Youth and mail to:

National Network for Youth, Attn: Membership  
741 8<sup>th</sup> Street SE  
Washington, DC 20003

“NN4Y is a leader at a federal level on issues focusing on runaway and homeless youth, and their advocacy and program goals are always at the forefront of the national movement. They provide valuable information about what is happening both at the Capitol and within the various federal departments. I highly recommend to our members that they should join NN4Y.”

*Paul Curtis, Executive Director, California Coalition for Youth, Sacramento, CA*

### When does my membership begin and end?

NN4Y’s membership is for one year and is on an annual cycle beginning January 1<sup>st</sup> and ending December 31<sup>st</sup>. Membership must be renewed every year. You will stop receiving membership benefits if your membership is not renewed in a timely manner. We will send you a membership renewal notice prior to the expiration of your membership.

### Is there prorated membership?

Yes, depending on the time of year you become a member. Please be aware that you do not receive NN4Y membership benefits unless you are a member in good standing. Discounts on membership are applied as follows:

- 25% off your membership dues when applying in April, May or June
- 50% off your membership dues when applying in July, August or September
- 75% off your membership dues when applying in October, November or December

Do not forget that NN4Y membership follows the calendar year, so if you sign-up in December, you will need to renew the next month, in January.

### Am I eligible to receive NN4Y membership benefits if I am a member of a coalition or membership organization that is a current NN4Y member?

No. NN4Y membership benefits are extended to the staff of organization members only. Your organization would have to join NN4Y in order to access NN4Y membership benefits.

### What is the cost of membership?

Membership dues vary based on your membership type. To see a detailed list, please view the latest NN4Y Membership Application for current amounts. For 2016, the membership fees are:

Foundations and Government Agencies.....	<b>\$250</b>
Associations and Coalitions with Total Revenue under \$100,000.....	<b>\$500</b>
Associations and Coalitions with Total Revenue over \$100,000.....	<b>\$750</b>
Organizations with Total Revenue of up to \$499,999.....	<b>\$350</b>
Organizations with Total Revenue between \$500,000 and \$999,999.....	<b>\$500</b>
Organizations with Total Revenue between \$1 Million and \$1.49 Million.....	<b>\$750</b>
Organizations with Total Revenue between \$1.5 Million and \$2.49 Million.....	<b>\$1,000</b>
Organizations with Total Revenue between \$2 Million and \$2.49 Million.....	<b>\$1,250</b>
Organizations with Total Revenue between \$2.5 Million and \$2.99 Million.....	<b>\$1,350</b>
Organizations with Total Revenue over \$3 Million.....	<b>\$1,450</b>
Individual under age 25 and not paying for membership with organizational funds.....	<b>\$5</b>
Individual over the age 24 and not paying for membership with organizational funds...	<b>\$60</b>

### Is membership refundable or transferrable?

No.

### How can I get a receipt of my membership dues?

If you are paying by credit card or eCheck, you will receive confirmation of your membership and amount paid at the end of completing the online membership application. If you are paying by check via the mail, you will receive your receipt and proof of membership after NN4Y receives your check in the mail.

“Since becoming a NN4Y member, our organization has been able to significantly strengthen our mobilization and engagement around federal policies impacting runaway and homeless youth. The state-specific materials and policy alerts are invaluable resources that helped increase our federal advocacy efforts. While there remains work to be done, we are better prepared and more energized knowing we have the support and guidance of NN4Y.”

*Angelica Jimenez, Project Director, Illinois Collaboration on Youth, Chicago, IL*