The National Network for Youth gives much credit and appreciation to our 2016 Summer Law Intern from Georgetown Law, Charly Gilfoil. She made a tremendous contribution to this project with her thorough research and thoughtful analysis.
INTRODUCTION

The National Network for Youth is a non-profit membership organization focused exclusively on issues of youth homelessness. As the largest and most diverse network of its kind, NN4Y represents over 300 members and affiliates across the country. Together, we envision a future in which every young person has a safe place to call home.

During a January 2016 convening by the American Bar Association Commission on Homelessness & Poverty and the U.S. Department of Health & Human Services’ Administration for Children and Families’ Family & Youth Services Bureau, the National Network for Youth committed to publishing this resource. This document is designed to serve as a resource for youth experiencing homelessness on their own, or those assisting them, in understanding individual state requirements1 for obtaining a valid government-issued photo identification or ID. We have also provided information on how to obtain a birth certificate, since these are a uniform prerequisite in obtaining identification.

This document provides an overview of the issues related to minors obtaining an ID and related recommendations for policymakers. Specifically, it provides a general explanation of requirements and barriers, a summary of findings organized by specific barriers and exceptions and a quick reference guide to state specific barriers.

For the purposes of this document, we looked specifically at youth experiencing homelessness who are under the age of 18. This group, particularly if unaccompanied by a parent or guardian, often face the most barriers in obtaining an ID. However, this resource is also useful to young people who are over the age of 18 who often face similar barriers. We encourage anyone working with youth between 12 and 24 years of age to reference the appendix for additional, state specific information. All laws and regulations cited in this document were current as of August 2016. Readers should contact the relevant state agencies to verify requirements prior to attempting to secure an ID.3

1. This includes the 50 states plus the District of Columbia.
2. For the purposes of this paper, ID will refer to a valid government-issued photo identification.
3. Links are embedded in the digital version for quick reference.

IDENTIFYING THE IMPORTANCE OF ID

For all people in America, access to valid government-issued photo identification is critical to fully accessing daily needs. This can include regular tasks such as picking up a package or prescription, entering public and private buildings or using interstate transportation. Access to identification is also critical for certain tasks that are vital to the survival of youth experiencing homelessness, or that allow them to access support, such as: obtaining a job, applying for public benefits (such as SNAP), opening a bank account, establishing a mailbox, or enrolling in school or workforce programs.

Minor-aged youth experiencing homelessness face unique challenges in obtaining an ID. Because of the general transiency of their lives, many youth experiencing homelessness may not have access to an existing ID, or the documentation necessary to obtain one. Many youth experiencing homelessness on their own do not have a relationship with a parent or guardian that makes them available for youth when their consent or action is needed to sign necessary documents. Finally, many youth experiencing homelessness lack access to the Social Security card, birth certificate and/or government-issued identification card needed to enroll in programs or complete required tax forms. This lack of access is often linked to their homelessness status.

BARRIERS TO OBTAINING VALID GOVERNMENT-ISSUED PHOTO IDENTIFICATION

For youth experiencing homelessness seeking to obtain valid government-issued photo ID, there are four common and critical barriers:

1. Obtaining Birth Certificate (or Other Valid Government-Issued Identification)
   Most agencies that issue identity documents require a birth certificate to access most other government-issued identity documents. It is also one of the only documents (along with Social Security card) that never expires; therefore, obtaining a copy of a birth certificate is highly recommended. However, many states require a copy of government-issued photo identification or notarized signature to obtain a certified copy of a birth certificate, which can be difficult for youth who do not already have identification documentation.

2. Age Limits and Parental Consent
   Most states have no minimum age for obtaining an ID, but many states do require parental consent if the applicant is under 18. Twenty states require the signature or presence of a parent or guardian to obtain a state identification card. Additionally, states have varying requirements for consent to obtain a birth certification. For many youth experiencing homelessness, parental, guardian or legal proxy signatures are often a distinct barrier due either to separation or estrangement from their families and/or the time and cost of arranging to receive consent.

OBTAINING IDENTIFICATION

The documentation that applicants are required to present in order to obtain an ID varies widely from state to state. The REAL ID Act of 2005 implemented new standards for state-issued driver’s licenses and non-driver identification cards. These requirements are finally being fully implemented, but interpretation of the process and documentation required still varies even between states that offer ID in compliance with the REAL ID Act.

For those states that do align with the REAL ID Act, the following four basic elements must be met:

1. Proof of identity, including full legal name and date of birth;
2. Proof of lawful status in the U.S.;
3. Proof of Social Security number or verification that the person is not eligible for one; and
4. Proof of principal residence that includes the person’s full legal name and address.

Other states generally require proof of name, date of birth, citizenship or immigration status, Social Security number and residency status. Presenting a birth certificate, Social Security card, passport and/or official immigration or visa documentation is typically the most straightforward route to prove identity, date of birth, citizenship status and Social Security number. For those individuals without a Social Security card or passport, most states also accept a combination of other documents, including an expired ID or driver’s license, a court order, school transcript and ID, or W-2.

Most states require two proofs of residency to be presented in the form of a utility or bank bill, official mail, or proof of parent or guardian’s address and relationship in lieu of a youth’s ability to prove address through documentation. Some states allow for an affidavit certifying where a person lives to be presented in lieu of other documents. The requirements to acquire any one of these documentary proofs can be an additional barrier to a youth looking to obtain an ID because of cost, lack of an address and additional time to gather signatures and materials.
3. Fees
Fees for ID range from $5.00 (Maine, South Carolina) to $72.00 (Washington Enhanced (federally compliant) ID). Some states have reduced or eliminated fees to obtain non-driver state identification for individuals who are experiencing homelessness, have documented disabilities or are receiving Social Security Disability Insurance (SSDI). However, even these states typically require additional steps to certify homeless, disability or income status, such as a form or affidavit signed by a social service agency or shelter, and may not eliminate the fee to obtaining a copy of a birth certificate, all of which can be additional barriers to obtaining identification for youth experiencing homelessness.

4. Proof of Residency
Most states do not account for the difficulty individuals experiencing homelessness may have in proving residency status. This may be a barrier to obtaining ID for youth 18 and over without a permanent residence or for youth under 18 who do not have access to a parent or legal guardian.

Given this combination of requirements and barriers, in only seventeen states can youth under the age of 18 obtain access to non-driver ID without the assistance of a parent or legal guardian. However, there are a number of actions states can take to reduce these barriers through policy changes or tailored exceptions to expand access for youth experiencing homelessness on their own.
### Alabama

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<thead>
<tr>
<th>Fee:</th>
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<tbody>
<tr>
<td>Where to obtain:</td>
<td>Alabama Driver License Offices, listed <a href="#">here</a>.</td>
</tr>
<tr>
<td>Minimum age for ID?:</td>
<td>No minimum age.</td>
</tr>
<tr>
<td>Parent/guardian consent required?:</td>
<td>Not required.</td>
</tr>
</tbody>
</table>

**Required Identity Documentation for ID:**

- **One primary document:**
  - Original U.S. birth certificate
  - U.S. passport
  - Alabama ID card or driver’s license
  - Certificate of naturalization or citizenship
  - U.S. certificate of birth abroad
  - Resident alien card
  - Valid foreign passport with valid U.S. immigration document from DHS/USCIS

  **Secondary documentation ONLY IF primary document does not include a photo ID:**
  - School ID with photo
  - Certified school record
  - Current medical insurance ID
  - U.S. military dependent ID
  - Court documents

**Required Social Security Documentation:**

- Proof of Social Security card:
  - Original Social Security card
  - Medicare/Medicaid ID card

**Required Residency Documentation for ID:**

- Not required.

**How to Obtain Birth Certificate:**

- Fee: $15.00
- Minimum Age: Must be 14 years or older to order a copy of birth certificate.

  **Ways to Apply:**
  1. Download Mail-In Application in [English](#) or [Spanish](#) and mail to Alabama Vital Records, PO Box 5625, Montgomery, AL 36103-5625.
  2. Visit any county health department to obtain a certified copy.
  3. Order the certificate online here.

### Alaska

<table>
<thead>
<tr>
<th>Fee:</th>
<th>$15.00</th>
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<tbody>
<tr>
<td>Where to obtain:</td>
<td>Alaska DMV offices, located <a href="#">here</a>.</td>
</tr>
<tr>
<td>Minimum age for ID?:</td>
<td>No minimum age.</td>
</tr>
<tr>
<td>Parent/guardian consent required?:</td>
<td>Not required.</td>
</tr>
</tbody>
</table>

**Required Identity Documentation for ID:**

- **One primary document:**
  - Original or certified copy of birth certificate
  - U.S. passport
  - Foreign passport + immigration status forms issued by DHS/USCIS
  - Resident alien, temporary resident alien, or other document issued by DHS/USCIS
  - Court order
  - Certificate of citizenship, naturalization, or birth abroad.

  **AND one secondary document:**
  - School ID
  - Medical records
  - Health insurance card
  - Employee ID
  - IRS or state tax form
  - Military dependent ID

**Required Social Security Documentation:**

- Proof of Social Security card:
  - Original Social Security card
  - Medicare/Medicaid ID card

**Required Residency Documentation for ID:**

- Verifiable Social Security number required.
  - If you were not issued a Social Security number, you must provide documentation from the Social Security Administration verifying that you have not been issued a SSN.

**How to Obtain Birth Certificate:**

- Fee: $30.00
- Minimum Age: None.

  **Ways to Apply:**
  1. Request in person at Juneau or Anchorage offices.
  2. Mail in application - you must include a copy of government-issued photo ID (driver’s license, official ID card issued by another U.S. jurisdiction, unexpired or expired not more than one year, unexpired U.S. or foreign passport; U.S. military or military dependent ID, veteran ID, or tribal ID from Alaska) of the person requesting the birth record.
### Arizona

| Fee: | $12.00; free if receiving SSI Disability checks. |
| Where to obtain: | Local MVD office or third party driver’s license provider. |
| Minimum age for ID?: | No minimum age. |
| Parent/guardian consent required?: | Parent/guardian must be present to sign. |

**Required Identity Documentation for ID:**

- **One primary document:**
  - Birth certificate (original or certified copy) issued in any state, territory, or possession of the U.S.
  - Delayed birth certificate or certificate of birth abroad
  - U.S. passport or passport card
  - Tribal certificate of Indian blood or Affidavit of Birth
  - Foreign passport with U.S. visa or visa waiver or I-94 form without passport
  - Permanent resident card or resident alien card

- **AND one secondary document:**
  - School ID (with photo)
  - Social Security card
  - Legal guardian certificate
  - Medical insurance card
  - Certified letter of identification for a ward or the court

- **AND tertiary document from any of the above list ONLY IF no other document presented has a photo.**

**Required Social Security Documentation:**

- Verifiable Social Security number required.

  If you were not issued a Social Security number, you must provide documentation from the Social Security Administration verifying that you have not been issued a SSN.

**Required Residency Documentation for ID:**

- Not required.

**How to Obtain Birth Certificate:**

- Fee: $20.00
- Minimum Age: Only people 18+ can obtain a certified copy of a birth certificate, or a proxy on this list.

  Ways to Apply:
  1. Send an application by mail (English) (Spanish), including a copy of the front and back of the valid government-issued picture ID, a self-addressed stamped envelope, and the appropriate fee.
  2. County offices may offer walk-in services.

### Arkansas

| Fee: | $5.00 |
| Where to obtain: | Local Revenue Office, found here. |
| Minimum age for ID?: | 5 years. |
| Parent/guardian consent required?: | Not required. |

**Required Identity Documentation for ID:**

- **One primary document:**
  - U.S. Certificate of Birth/Birth Abroad
  - U.S. Passport/Passport Card
  - Photo document from DHS
  - U.S. Visa with valid foreign passport
  - Certificate of Naturalization or Citizenship, or Resident Alien Card

- **Secondary documents:**
  - Work or school ID (with photo)
  - Certified school record/transcript
  - Health insurance card
  - Vehicle registration or title
  - Parent affidavit (parent/guardian must appear in person)
  - Bureau of Indian Affairs Card/Indian Treaty Card
  - Military dependent ID with photo
  - Court order (sealed)

**Required Social Security Documentation:**

- Proof of Social Security card:
  - Original Social Security card
  - Medicare/Medicaid ID card

**Required Residency Documentation for ID:**

- Verifiable Social Security number required.

  If you were not issued a Social Security number, you must provide documentation from the Social Security Administration verifying that you have not been issued a SSN.

**How to Obtain Birth Certificate:**

- Fee: $12.00
- Minimum Age: None.

  Ways to Apply:
  1. Send application by mail, along with fee, and government-issued photo ID.
  2. Call 866-209-9482.
  3. Visit the office at 4815 West Markham St, Little Rock, AR 72205.
<table>
<thead>
<tr>
<th><strong>CALIFORNIA CA</strong></th>
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<th><strong>COLORADO CO</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Fee:</strong></td>
<td>$29.00; those qualifying as “homeless person” in California may obtain a no fee ID.</td>
<td><strong>Fee:</strong></td>
<td>$11.50</td>
</tr>
<tr>
<td><strong>Where to obtain:</strong></td>
<td>Any DMV office.</td>
<td><strong>Where to obtain:</strong></td>
<td>Department of Revenue. Locations listed <a href="#">here</a>.</td>
</tr>
<tr>
<td><strong>Minimum age for ID?:</strong></td>
<td>No minimum age.</td>
<td><strong>Minimum age for ID?:</strong></td>
<td>No minimum age.</td>
</tr>
<tr>
<td><strong>Parent/guardian consent required?:</strong></td>
<td>No consent required for ID, but be prepared to advocate in the DMV office that consent is required for Driver’s License or Permit due to frequent misinterpretation.</td>
<td><strong>Parent/guardian consent required?:</strong></td>
<td>If under 21, parent or legal guardian must accompany the applicant to submit the application and provide proof of legal guardianship and proof of identity.</td>
</tr>
</tbody>
</table>
| **Required Identity Documentation for ID:** | One primary document:  
- U.S. Birth Certificate (certified copy from state or local vital statistics office)  
- U.S. Passport  
- U.S. Certificate of Birth Abroad or Report of Birth Abroad  
- Birth Certificate or passport issued from a US Territory  
- Federal Proof of Indian Blood Degree or USCIS American Indian Card  
- Military Dependent ID  
- Certificate of Naturalization or Citizenship  
- Permanent Resident Card or Temporary Resident ID Card  
- Certified court order or judgment issued from a court of competent jurisdiction | **Required Identity Documentation for ID:** | One primary document:  
- Colorado license or ID card, expired less than 10 years, image on file  
- U.S. passport, expired for less than 10 years  
- Out of state driver's license or ID card, expired less than one year  
- Foreign passport with photo + U.S. visa I-94  
- Certificate of naturalization or citizenship with photo less than 20 years old  
- Various forms/IDs as verified by S.A.V.E. program and USCIS |
| **Required Social Security Documentation:** | Verifiable Social Security number required. If you were not issued a Social Security number, you must provide documentation from the Social Security Administration verifying that you have not been issued a SSN. | **Required Social Security Documentation:** | Proof of Social Security number:  
- Social Security card  
- Pay stub with applicant’s name and SSN on it  
- SSN can be verbally provided if above documents are not available and you have a current CO drivers license, ID, or instruction permit |
| **Required Residency Documentation for ID:** | Not required. | **Required Residency Documentation for ID:** | Two proofs of residence required:  
- Applicants who are homeless or living in a residential facility may provide a letter from the organization on its letterhead.  
- Transcript or report card from accredited school  
- Doctor, or hospital bill  
- First class mail from government agency |
| **How to Obtain Birth Certificate:** | Fee: $25.00; FREE for individuals qualifying as a “homeless person,” as verified by a homeless services provider.  
Minimum Age: None.  
Ways to Apply:  
1. Apply by mail using the application to California Department of Public Health, Vital Records - MS 5103, PO Box 991410, Sacramento, CA 95899-7410. The sworn statement part of the application must be notarized to obtain an official copy.  
2. Contact the [County Registrar](#) for information about obtaining records in person. (May not need photo ID). | **How to Obtain Birth Certificate:** | Fee: $17.75  
Minimum Age: None.  
Ways to Apply:  
1. Order online at [www.vitalchek.com](http://www.vitalchek.com).  
2. Order by phone at 1-866-300-8540.  
3. Complete a birth certificate request ([English](#) [Spanish](#)) and submit by mail to Vital Records Section HSVR-VR-A1, 4300 Cherry Creek Drive South, Denver, CO 80246—1530, or in person.  
4. You must present a copy of current driver’s license, passport, or state ID listed on the application. |
### Connecticut (CT)

#### Required Identity Documentation for ID:
- One primary document and one secondary document OR two primary documents.
  - **One primary document:**
    - U.S. Certificate of Birth or Birth Abroad
    - U.S. passport or passport card
    - Foreign passport with supporting documents from INS or DHS
  - **Secondary documents:**
    - US military dependent card
    - School transcript, certified
    - Social Security card
    - Court order that includes full name and date of birth
    - Military dependent ID
    - Baptismal certificate

#### Required Residency Documentation for ID:
Proof of Connecticut Residency is required; must be typed and dated within 90 days:
- Official school records showing enrollment
- Parents or legal guardian of minor (under 18) may provide any two of the foregoing documents addressed to the parent residing at same address to prove minor residency, or use their own CT driver license or ID which shows the same address as one of the two required
- Bill from doctor or hospital OR Medicaid/Medicare benefit statement
- Pre-printed pay stub showing your employer’s name and address
- Postmarked mail (if postmarked, address may be handwritten)

#### Required Social Security Documentation:
Verifiable Social Security number required. If you were not issued a Social Security number, you must provide documentation from the Social Security Administration verifying that you have not been issued a SSN.

#### Minimum Age for ID:
- No minimum age.
- Parent/guardian consent required?: Not required.
- Fee: $22.50; fee is waived for applicants who provide proof of residency from an authorized shelter or transitional housing location.
- Where to obtain: Any DMV Hub office location, found [here](#).
- Ways to Apply:
  1. You may obtain records from the Vital Records office in the town where the birth occurred. Contact information for these offices is found [here](#).
  2. Order online at [www.vitalchek.com](http://www.vitalchek.com).
  3. By phone between noon and 4pm at 860-509-7700.
  4. Mail [application](#) to State of Connecticut Department of Public Health, Vital Records Section, Customer Services, 410 Capitol Avenue, MS #1WRS, PO Box 340308, Hartford, CT 06143-0308. Include a copy of either government-issued photo ID or passport OR two of the following: Social Security card, pay stub or W-2 showing SSN, current school or college ID, auto registration, copy of utility bill or bank statement showing name and address; and money order payable to “Treasurer, State of CT.”

### Delaware (DE)

#### Required Identity Documentation for ID:
- One primary document:
  - U.S. Birth Certificate
  - U.S. Passport
  - Consular report of birth abroad
  - Certificate of Naturalization or Citizenship
  - USCIS/DHS documents
  - Certified school records or transcript AND additional proof of citizenship listed above

#### Required Residency Documentation for ID:
- Two proofs of Delaware residency required from different sources, including:
  - Utility Bills
  - U.S. Postal Service change of address confirmation form/postmarked mail with forwarding address label
  - Other non-personal mail postmarked within the last 60 days
  - Employment Records
  - Note photocopies or printouts of bills are NOT accepted

#### Minimum Age for ID:
- Parent/guardian must sign application and present photo ID and proof of relationship if applicant is under 18.
- If applicant is under 18, a document containing parent(s) or legal guardian(s) name(s) must be presented (such as a birth certificate or court document).

#### Required Social Security Documentation:
- Proof of Social Security number required:
  - Social Security card
  - Pay stub containing full SSN
  - Any valid document from Social Security Administration (Social Security Administration) containing full SSN (Medicare/Medicaid cards not acceptable)

#### Minimum Age:
- None.

#### Fee:
- $20.00

#### Where to obtain:
- Any Division of Motor Vehicles office, located [here](#).

#### Ways to Apply:
1. Visit one of the three locations of the Office of Vital Statistics.
2. Mail a [written request](#) to the Office of Vital Statistics, 417 Federal Street, Dover, DE 19901, along with check or money order payable to the Office of Vital Statistics, driver’s license, state ID, or work ID, or parent’s ID for children.
3. Order online through [www.vitalchek.com](http://www.vitalchek.com).
4. Call 1-877-888-0248.

#### How to Obtain Birth Certificate:
- Fee: $25.00
- Minimum Age: None.
- Ways to Apply:
  1. Visit one of the three locations of the Office of Vital Statistics.
  2. Mail a [written request](#) to the Office of Vital Statistics, 417 Federal Street, Dover, DE 19901, along with check or money order payable to the Office of Vital Statistics, driver’s license, state ID, or work ID, or parent’s ID for children.
  3. Order online through [www.vitalchek.com](http://www.vitalchek.com).
  4. Call 1-877-888-0248.
<table>
<thead>
<tr>
<th>District of Columbia</th>
<th>DC</th>
<th>State Web Page</th>
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</table>

<table>
<thead>
<tr>
<th>Section</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fee</td>
<td>$20.00; fee eliminated for homeless individuals who provide a certification form from a social services agency.</td>
</tr>
<tr>
<td>Where to obtain</td>
<td>DC Dept of Motor Vehicles offices, located <a href="#">here</a>.</td>
</tr>
<tr>
<td>Minimum age for ID?</td>
<td>No minimum age for limited purpose ID.</td>
</tr>
<tr>
<td>Parent/guardian consent required?</td>
<td>Not required.</td>
</tr>
</tbody>
</table>

### Required Identity Documentation for ID:

#### For REAL ID:
- Proof of identity and Date of Birth required:
  - Unexpired US passport or passport card
  - Certificate of Naturalization or Citizenship
  - Consular report of birth abroad
  - Unexpired foreign passport with accompanying visa and other documents see appendix
  - Unexpired permanent resident card

#### For non-REAL ID (limited purpose credential) must provide one primary document or two secondary documents:
- **Primary documents:**
  - U.S. birth certificate or birth certification card filed with a state office of vital statistics
  - Unexpired passport
  - Consular ID card
  - Letter with picture from Court Services and Offender Supervision Agency or DC Department of Corrections certifying name and date of birth (for 6-month ID card only)
- **Secondary documents:**
  - Foreign birth certificate (original)
  - Unexpired foreign driver license or ID card
  - Certified school records
  - Must be translated to English from a certified translator, if applicable.

### Required Social Security Documentation:

- Proof of Social Security number required for REAL ID:
  - Social Security card bearing full name, full SSN, and signature
  - Pay stub stating full name and full SSN

- Verifiable Social Security number required for limited purpose credential; original card not required. In absence of a SSN, a Social Security Declaration form may be completed.

### Required Residency Documentation for ID:

- Two Proofs of Current DC Residency required for either REAL ID or limited purpose credential:
  - Official mail received from any government agency within the past 60 days
  - Medical bill issued within the last 60 days showing name and address
  - Certification form (affidavit) issued by the DC DMV

### How to Obtain Birth Certificate:

- Fee: $23.00
- Minimum Age: None.

#### Ways to Apply:
1. Visit the Department of Health, Vital Records Division at 889 North Capitol St NE, First Floor, Washington, DC 20002, from 8:30am-3:30pm, Monday-Friday.
2. Order online at [www.vitalchek.com](http://www.vitalchek.com).
3. Mail completed application, copies of ID (either one primary - valid, unexpired state-issued driver’s license, ID, or passport; or three secondary documents - W-2 or current, filed tax form, current pay stub, work ID with photo, signed Social Security card, voter registration card, court order, military ID or selective service card, current utility bill with full name and address, veteran ID, school ID and transcript, veteran ID, notarized letter from parent listed on certificate, valid DOC ID card with photo, plus probation documents or discharge papers, car registration or title, federal government census record) and fee to Department of Health, Vital Records Division, ATTN: New Applications Dept., 889 North Capitol Street, NE, 1st Floor, Washington, DC 20002.
**Florida**

| Fee: | $25.00; free for those who submit an affidavit certifying homeless status. |
| Where to obtain: | DHSMV offices, listed [here](#). |
| Minimum age for ID?: | 5 years. |
| Parent/guardian consent required?: | Not required. |
| Required Identity Documentation for ID: | Most present one of the following: |
| | - U.S. birth certificate, issued by government agency |
| | - Valid U.S. passport or passport card |
| | - Consular report of birth abroad |
| | - Certificate of naturalization or citizenship, OR valid alien registration receipt card |
| Required Social Security Documentation: | Proof of Social Security number: |
| | - Social Security card |
| | - Paycheck or pay stub |
| | - If the applicant has no Social Security number, the applicant must provide a letter from the Social Security Administration indicating that you were never issued one, plus an additional form of ID from the following list: |
| | - A state issued driver license |
| | - Parent consent form of minor, signed by the parent or legal guardian |
| | - School record stating date of birth, which must contain the registrar’s signature |
| | - Transcript of birth record filed with a public officer responsible for recording certificates |
| | - Baptism certificate |
| | - Family Bible record or birth announcement in a baby book |
| | - Military dependent ID |
| | - Florida license record or identification card record. |
| | - Court order which includes legal name. |
| Required Residency Documentation for ID: | Two Proofs of Address: |
| | - Educational institution transcript forms for current school year |
| | - Letter from homeless shelter, transitional service provider, or a half-way house verifying that they receive mail for the customer + certification of address form |
| | - Two proofs of address from parent, step-parent, legal guardian or other person with whom the applicant resides |
| | - Medical or health card with address listed |
| | - Mail from federal, state, county, or city government agency |
| How to Obtain Birth Certificate: | Fee: $25.00 |
| | Minimum Age: None. |
| | Ways to Apply: |
| | 1. Order online through [www.vitalchek.com](http://www.vitalchek.com) or call 877-550-7330. |
| | 2. Submit an application (English) (Spanish) (Creole) that includes a copy of valid, current, photo ID (driver’s license, state ID card, passport, and/or military ID card), fee in check or money order payable to “Vital Statistics,” Bureau of Vital Statistics, ATL N: Vital Records Section, PO Box 210, Jacksonville, FL 32231-0002. |
| | 3. Visit the Bureau of Vital Statistics at 1217 N Pearl St, Jacksonville, FL 32202, Monday to Friday, 8:00a-4:30p. |

**Georgia**

| Fee: | $32.00; $5.00 ID vouchers may be available from some homeless shelters or service providers and non-profit agencies who qualify as indigent service agencies. Limited info is provided [here](#). |
| Where to obtain: | Georgia Department of Driver Services, Customer Service Centers found [here](#). |
| Minimum age for ID?: | No minimum age. |
| Parent/guardian consent required?: | Applicants under 18 are required to have a parent or guardian signature on the application. |
| Required Identity Documentation for ID: | Must provide one of the following documents: |
| | - Original or certified copy of U.S. birth certificate |
| | - U.S. Passport expired less than ten years |
| | - Consular report of birth abroad issued by U.S. Department of State |
| | - Certificate of naturalization or citizenship |
| | - Visa waiver + unexpired foreign passport |
| | - Unexpired foreign passport + valid USCIS or DHS document |
| Required Social Security Documentation: | Proof of Social Security number required: |
| | - Social Security card - original or laminated original or copy |
| | - Pay stub with applicant’s name & full or partial SSN |
| | - SSN denial letter or refusal letter |
| | - Social Security Administration print-out containing office stamp and Social Security Administration employee signature as well as applicant’s name & SSN |
| Required Residency Documentation for ID: | Two Proofs of Address from separate sources: |
| | - Vouchers may be obtained from any non-profit certified as an approved "Indigent Resource Provider" for those who are homeless or without a residential address |
| | - School record or transcript, report card, student loan application, or form DS-1 issued within the last two (2) years |
| | - Paycheck or paycheck stub issued within the last two (2) years |
| | - Letter from your employer on company letterhead issued within the last two (2) years |
| | - A GA driver’s license, permit, or ID card issued to parent, guardian, spouse or other immediate family member residing in the same household. The immediate family member must be present and provide their GA driver’s license, permit or ID card in person |
| | - Health insurance statement or explanation of benefits (EOB) for claim or a health care bill/invoice issued within the last two (2) years |
| Required Residency Documentation for ID: | Two Proofs of Address from separate sources: |
| | - Vouchers may be obtained from any non-profit certified as an approved "Indigent Resource Provider" for those who are homeless or without a residential address |
| | - School record or transcript, report card, student loan application, or form DS-1 issued within the last two (2) years |
| | - Paycheck or paycheck stub issued within the last two (2) years |
| | - Letter from your employer on company letterhead issued within the last two (2) years |
| | - A GA driver’s license, permit, or ID card issued to parent, guardian, spouse or other immediate family member residing in the same household. The immediate family member must be present and provide their GA driver’s license, permit or ID card in person |
| | - Health insurance statement or explanation of benefits (EOB) for claim or a health care bill/invoice issued within the last two (2) years |
### Georgia

**Required Residency Documentation for ID:**
- Statements for federal, state, and local assistance programs including Medicare, Medicaid, unemployment insurance claims, or WIC
- Other Documents issued by the federal/state/municipal government
  - Current, letter from a shelter issued within the last two (2) years
  - Any postmarked mail showing your name and delivered by the U.S. Post Office to your current address within the last two (2) years

**How to Obtain Birth Certificate:**
- Fee: $25.00
- Minimum Age: None.

  **Ways to Apply:**
  1. Send in a completed, signed request form to Vital Records, 2600 Skyland Drive, NE, Atlanta, GA 30319 along with copy of photo ID and check or money order.
  2. Walk in to the local county vital records office. Call 404-679-4702 to find the county office and hours.
  3. Order online.

### Hawaii

**Fee:** $40.00 in Honolulu, Maui, and Hawaii counties; $32.00 in Kauai; fees are waived for applicants who are homeless.

**Where to obtain:** Drivers License Centers or Public Offices, listed [here](#).

**Minimum age for ID?:**
- 18 years.

**Parent/guardian consent required?:**
- Parent or guardian must submit the application for applicants under the age of 18.

**Required Identity Documentation for ID:**
- U.S. state- or local government-issued certificate of birth or birth ID card.
- Valid U.S. passport or passport card
- U.S. state or local government issued consular report of birth abroad
- Certificate of citizenship or naturalization
- Valid DHS/USCIS documentation (see Appendix for full list)
- Valid foreign passport + appropriate immigration documentation, or U.S. visa + I-94 form.

**Required Social Security Documentation:**
- Proof of Social Security number:
  - Original Social Security card
  - Medicare ID card (A, M, T, and TA only)

**Required Residency Documentation for ID:**
- Two Proofs of Principal Residence:
  - Homeless applicants may use the address of their current shelter agency, or if not staying in a shelter, may use the general delivery of the post office nearest where they spend most of their time
  - Student ID card or document
  - Medical card issued by health insurance agency
  - Parent or guardian affidavit, provided the individual’s address can be verified
  - Letter from HI State Department of Human Services indicating the applicant is receiving welfare assistance, including the applicant’s address
  - Vehicle registration or title issued at least 30 days before the application date
  - Payroll check or payroll stub with applicant’s name and address issued by an employer within 2 months of the application date
  - If the applicant is in a shelter because of abuse, applicant may display the address of a relative or friend or post office box number on the card, but must provide the applicant’s principal address for file purposes
  - In areas where a number and street name have not been assigned for US mail delivery, an address convention used by the USPS is acceptable
  - Other documents the examiner of drivers accepts as proof of HI principal address

**How to Obtain Birth Certificate:**
- Fee: $10.00
- Minimum Age: None.

  **Ways to Apply:**
  1. Order online.
  2. Apply in person at the Health Department building, 1250 Punchbowl Street, Room 103, Honolulu, HI; 7:45a-2:30p.
  3. Send an application by mail to the State Department of Health, Office of Health Status Monitoring, Issuance/Vital Statistics Section, PO Box 3378, Honolulu, HI 96801, including a photocopy of your government-issued photo ID.
### Idaho

**Fee:** $10.00 for a 4-year card; $20.00 for an 8-year card.

**Where to obtain:** County Sheriff’s office, locations listed [here](#).

**Minimum age for ID?:** No minimum age.

**Parent/guardian consent required?:** Not required.

**Required Identity Documentation for ID:**

One or more documents that prove full legal name, date of birth, and lawful presence:

- Certified original birth certificate or certified abstract
- Original naturalization/citizenship document
- Valid Immigration and Naturalization card from DHS
- Military dependent ID
- U.S. passport or passport card
- Valid Foreign passport with a valid U.S. Visa
- Native American ID card with photo

**Secondary documents:**

- Guardianship or custody documents, notarized or court certified.
- Junior or senior high school (not college or university) photo activity card.
- Junior or senior high school, college, or military yearbook/annual.
- Certified court name-change document

**May also prove lawful presence by:**

- Certified original U.S. Birth Certificate
- Certification of Birth Abroad
- Original Certificate of Naturalization/Citizenship
- Permanent Resident card or Resident Alien card
- Valid Foreign passport with valid U.S. VISA and I-94

**Required Social Security Documentation:**

Verifiable Social Security number required. If you were not issued a Social Security number, you must provide documentation from the Social Security Administration verifying that you have not been issued a SSN.

**Required Residency Documentation for ID:**

- School enrollment records
- Contact local office for more specific requirements, including options for applicants who are homeless

**How to Obtain Birth Certificate:**

- Fee: $6.00
- Minimum Age: None.

**Ways to Apply:**

1. Order by mail by sending a [request form](#), a photocopy of acceptable identification, and fee to Idaho Bureau of Vital Records and Health Statistics, PO Box 83720-0036
2. Order online at [www.vitalchk.com](http://www.vitalchk.com)

### Illinois

**Fee:** $20.00; $10.00 under 18; free for those considered homeless as defined by the McKinney-Vento Act, with proper notarized homeless status certification completed and signed by a representative of the homeless service agency, a services provider of homeless or runaway youth, a public school homeless liaison or school social worker, an attorney licensed to practice in Illinois, or representative of religious organization that serves the homeless.

**Where to obtain:** Any Secretary of State facility, listed [here](#).

**Minimum age for ID?:** No minimum age.

**Parent/guardian consent required?:** Not required.

**Required Identity Documentation for ID:**

Must provide one document from Group A and one document from Group B:

**GROUP A**

- Court Order
- Driver Education Certificate
- Medicare Card - with suffix A, I, H, M or T
- Passport - Valid U.S. or Foreign
- U.S. Citizenship and Immigration Services (USCIS) forms

**GROUP B**

- Adoption Records
- Birth Certificate
- Certified Grade/High School/College/University Transcript
- Passport or Passport Card - Valid with Complete Date of Birth
- Court Order - Change of Birth Date
- Naturalization Certificate
- U.S. Citizenship and Immigration Services (USCIS) forms

**Required Social Security Documentation:**

Proof of Social Security number required:

- Social Security card - issued by Social Security Administration
- Illinois Driver’s License Record
- Social Security Award Letter (Primary Beneficiary Only)

**Required Residency Documentation for ID:**

Two Proofs of Residence (If any previous document provides the full address, it may count as one proof of address):

- Applicants who are homeless may provide documentation of homelessness to satisfy this requirement.
- Affidavit - Certificate of Residency (available at facility)
- Letter on Official School Letterhead - dated within 90 days prior to application
- Report Card from Grade/High School or College/University
- Tuition invoice or other official mail from a college or university dated within the 12 months prior to application
- Certified Grade/High School/College/University Transcript
- Medical claim or statement of benefits from private insurance company or public (government) agency, dated within 90 days prior to application

**Ways to Apply:**

1. Order by mail by sending a [request form](#), a photocopy of acceptable identification, and fee to Illinois Secretary of State, PO Box 19272-1005
2. Order online at [www.sos illinois.gov](http://www.sos illinois.gov)
### Illinois

**Required Residency Documentation for ID:**
- Official mail received from a state, county, city or village or a Federal Government agency that includes first and last name of the applicant and complete current address
- Pay Stub or Electronic Deposit Receipt

**How to Obtain Birth Certificate:**
- Fee: $19.00
- Minimum Age: None.
- Ways to Apply:
  1. Send an application by mail to Illinois Department of Public Health Division of Vital Records, 925 E. Ridgely Ave, Springfield, IL 62702-2737.
  2. Fax the application and copy of ID to 217-523-2648.
  3. Order online at [www.vitalchek.com](http://www.vitalchek.com).
  4. In person at the Illinois Department of Public Health Division of Vital Records, 925 E. Ridgely Ave, Springfield, IL 62702-2737, Monday to Friday from 10a-3p.

### Indiana

**Fee:** $11.50, free if the applicant is over 18, eligible to vote before the next election, and without a driver’s license.

**Where to obtain:** BMV locations, listed [here](#).

**Minimum age for ID:** None.

**Parent/guardian consent required?:** Not required.

**Required Identity Documentation for ID:**
- Unexpired U.S. passport or passport card
- Original or certified copy of a birth certificate filed with a U.S. state or territory office
- Consular report of birth abroad
- Certificate of citizenship or naturalization
- Unexpired foreign passport + unexpired U.S. VISA and approved I-94
- Unexpired foreign passport without U.S. visa if authorized admittance and DHS verification of lawful status

**Required Social Security Documentation:**
- Proof of Social Security number required:
  - Social Security card
  - Pay stub containing the applicant’s name and Social Security number
  - If not eligible for SSN, you must provide a letter from Social Security Administration issued within 60 days.

**Required Residency Documentation for ID:**
- Two proofs of Indiana residency:
  - Applicants under 18 may present an affidavit certifying residency. The affidavit must be signed by someone over 18 who can present photo ID, one proof of identity, and two proofs of residency from this list
  - Doctor, or hospital bill issued within 60 days of application
  - Pre-printed pay stub, dated within 60 days of application
  - Indiana Family and Social Services Administration child support check stub, Medicaid or Medicare benefit statement dated within 60 days of application
  - First-class mail from any federal or state court or agency, dated within 60 days of application

**How to Obtain Birth Certificate:**
- Fee: $10.00
- Minimum Age: None.
- Ways to Apply:
  1. Order [online](#).
  2. Mail application, fee, and copy of acceptable ID to Vital Records, Indiana State Department of Health, PO Box 7125, Indianapolis, IN 46206-7125.
  3. Contact the [local health department](#) to determine whether walk in services are available.
Driver’s License Issuance sites, listed here.

Minimum age for ID?: No minimum age.

Parent/guardian consent required?: Applicants under 18 must present a signed consent form from parent or guardian. The form may be signed in advance and notarized, or signed in the presence of a driver’s license issuer.

Required Identity Documentation for ID:
- Proof of date of birth, full name, and lawful status may be provided with a combination of the following:
  - Valid, unexpired U.S. passport or U.S. passport card
  - Certified copy of a U.S. birth certificate
  - Consular Report of Birth Abroad
  - Certificate of naturalization or citizenship
  - Unexpired Permanent Resident Card
  - Unexpired foreign passport accompanied by appropriate USCIS/DHS documentation

Required Social Security Documentation:
- Proof of Social Security number required:
  - Social Security card
  - Pay stub or statement with your name & SSN

Required Residency Documentation for ID:
- Two proofs of Iowa residency required:
  - If under 18, Iowa requires that parent, guardian, or custodian documents your Iowa residency and address on a consent form. Can be signed ahead of time before a notary, or at the issuance site.
  - Current school enrollment papers for an Iowa public or private school.
  - Current school enrollment papers for a dependent child in an Iowa public or private school.
  - Valid insurance card or certificate of coverage (health, auto, life).
  - Telephone service agreement or bill (landline or mobile)
  - Pay stub or statement from your employer.
  - A federal, State of Iowa or local government document
  - Second federal, State of Iowa or local government document (different than the first) .
  - An envelope, box, postcard or magazine that includes a postmark or stamped date.
  - Iowa DL or ID card that has not been expired for more than one year.
  - If under 18 and married, bring 2 documents proving residence from the above list + a certificate of marriage, which allows you to apply for an ID without parental consent

How to Obtain Birth Certificate:
- Fee: $8.00
- Where to obtain: Driver’s License issuance sites, listed here.

Minimum age for ID?: No minimum age.

Parent/guardian consent required?: Applicants under 18 must obtain a parent or guardian signature on the application.

Required Identity Documentation for ID:
- Proof of identity and lawful presence:
  - U.S. Citizens:
    - Certified U.S. birth certificate
    - Unexpired United States Passport or Passport Card
    - U.S. Consular Report of Birth Abroad
    - Certificate of Naturalization
    - Certificate of Citizenship
  - Non-U.S. Citizens:
    - Unexpired Permanent Resident Card
    - Unexpired Foreign Passport with required U.S. entry markings and/or documentation
    - Valid USCIS/DHS documentation

Required Social Security Documentation:
- Proof of Social Security number required:
  - Social Security card showing current full name
  - Current pay stub with applicant’s name and Social Security number on it

Required Residency Documentation for ID:
- Two Proofs of Kansas residency required:
  - Educational institution transcript or grade card for current school year
  - Mail from a financial institution (i.e. monthly bank statement)
  - Mail from federal, state, county or city government agencies
  - Letter from social welfare institution
  - Proof of residential address may be established by a minor applicant’s parent, step-parent, legal guardian or other person with whom the applicant resides along with a copy of the DE-56a (available at Kansas driver licensing offices), which must be completed by the parent, step-parent, legal guardian or another person with whom the applicant resides
  - PO Boxes are not acceptable as address of principal residence

How to Obtain Birth Certificate:
- Fee: $22.00; free if the individual seeking is over 17 and certifies that the ID is for the purposes of meeting the voter ID requirements.
- Where to obtain: Driver’s license stations, located here.

Minimum age for ID?: No minimum age.

Parent/guardian consent required?: Applicants under 16 must obtain a parent or guardian signature on the application.
**Kansas**

**How to Obtain Birth Certificate:**
- Fee: $15.00. Kansas does allow citizens to obtain a free birth certificate for the purpose of obtaining a non-driver ID card by completing an additional form, found [here](#).
- Minimum Age: Must be 18 or older to obtain the record, or be a parent, grandparent, sibling, aunt/uncle, niece or nephew.

**Ways to Apply:**
1. Visit the Curtis State Office Building at 1000 SW Jackson, Ste. 120, Topeka, KS 66612; Mon-Fri 9a-4p.
2. Order online at [www.vitalchek.com](http://www.vitalchek.com) (additional $12.50 service fee) Call 907-465-3391.
3. Call 1-877-305-8385 (additional $12.50 service fee).
4. Send an application ([English](#) [Spanish](#)) to the Kansas Office of Vital Statistics at 100 SW Jackson, Suite 120, Topeka, KS 66612-2221 along with a photocopy of the front and back of either primary photo ID (government-issued driver’s license, state ID card, military ID, valid passport, or visa, permanent resident card, alien registration receipt card, employment authorization card, certificate of naturalization, resident alien card), or two secondary documents (temporary driver’s license, Social Security card (signed), current pay stub with SSN, BIA tribal ID card, letter to requestor from social service or government agency, hospital or health agency bill, court document, letter from employer), and fee in the form of check or money order.

**Kentucky**

**How to Obtain Birth Certificate:**
- Fee: $10.00
- Minimum Age: None.

**Ways to Apply:**
1. Visit the Office of Vital Statistics at 275 E. Main Street 1E-A, Frankfort, KY 40621, from Mon-Fri, 8a-3:30p; or call 502-564-4212.
2. Order online at [www.vitalchek.com](http://www.vitalchek.com).
3. Mail application ([English](#) [Spanish](#)) to Office of Vital Statistics, 275 E. Main Street 1E-A, Frankfort, KY 40621 along with fee by check or money order payable to Kentucky State Treasurer.
Fee:
Under 16 years: $3.00 for a 2-year card; $5.00 for a 4-year card.
Over 16 years: $10 for a 4-year card.
Free if:
- You do not have a driver’s license, AND you are registered to vote, or
- You are in foster care as defined in Article 603 of the LA Children’s Code

Where to obtain:
Louisiana Office of Motor Vehicles, listed here.

Minimum age for ID?:
No minimum age.

Parent/guardian consent required?:
Parent/guardian signature and ID is required for applicants under 17 years old.

Required Identity Documentation for ID:
Applicants must provide one primary and two secondary documents OR two primary documents.

Primary Documents:
- Birth certificate
  - Original or certified copy (long form) or birth card; seal not required
  - Birth registration card or certificate issued by a state or county bureau of vital statistic
  - Certificate of birth abroad issued by U.S. Dept of State
  - Certificate of naturalization
  - Native American tribal document
- Passport
  - U.S. Passport book or passport card
  - Applicants under 17 must also present certified birth certificate or documentation proving legal guardianship or custody
  - Foreign passport accompanied by proper immigration documents or stamps from DHS or USCIS

Military Dependent ID

Secondary Documents:
- Educational diploma/certificate/license
  - High school, college or university
  - High school yearbook photo
  - School records or at least 2 report cards from separate years
  - Original or certified professional degree or license
  - Driver education certificate
- Proof of Social Security Number
  - Social Security card
  - Official verification of Social Security number from Social Security Administration or verbal verification
  - Letter from the Social Security Administration indicating that you are ineligible for a Social Security number or have not been issued one.
  - ID card with photo
  - Louisiana college or university + tuition paid receipt for the current semester
  - Louisiana middle / high school

Required Social Security Documentation:
Verifiable Social Security number required.
Any person residing in Louisiana who does not possess and is ineligible to obtain a Social Security number shall be required to furnish a letter from the Social Security Administration stipulating they are "ineligible" or that they "have not been issued" a Social Security number.

Required Residency Documentation for ID:
Not required.

How to Obtain Birth Certificate:
- Fee: $15.00
- Minimum Age: None.
- Ways to Apply:
1. Visit the Vital Records Central Office to complete an application at 1450 Poydras Street, Suite 400, New Orleans, LA 70112. Locations are found here.
2. Visit a Vital Records Kiosk with appropriate identification. Locations are found here.
3. Call and visit a local Clerk of Court for a long or short form birth certificate for an additional fee (varies).
4. Send an application by mail to Center for Records and Statistics, PO Box 60630, New Orleans, LA 70160 along with check or money order made payable to Louisiana Vital Records and copy of federal or state photo ID. Acceptable ID is found here.
5. Order online at www.vitalchek.com or by calling 1-877-605-8562.
**Required Social Security Documentation:**

- Social Security number required
- If applicant was not issued a Social Security Number, applicant must provide either documentation from the Social Security Administration verifying that applicant has not been issued a SSN or unexpired immigration documentation.

**Required Residency Documentation for ID:**

- One Proof of Physical Address required:
  - A person that can not provide acceptable evidence but resides in Maine or is domiciled in Maine may submit affidavits from 2 individuals who have knowledge of the person and the person’s residence or domicile which may include a shelter in Maine.
  - If the applicant is a minor, only one affidavit is required if it is signed by the applicant’s parent or guardian.
  - Document issued by a government entity
  - Paycheck stub

**Exemptions:**

- An out-of-state resident who is a student enrolled in a university, college or school within Maine.
- An applicant must provide proof that they qualify for the exemption including an out-of-state residential address. Some examples of proof are:
  - Certified school record/transcript issued by an educational institution in Maine
  - College ID card with no visible signs of irregularity issued by a college or university in Maine
  - Military dependent ID card

**How to Obtain Birth Certificate:**

- Fee: $15.00
- Minimum Age: None.

**Ways to Apply:**

1. Applications for a certified copy of birth records can be obtained by calling the Vital Records Office at 1-207-287-3181. Government issued photo ID is necessary to obtain a certified copy.
2. Order online at [www.vitalchek.com](http://www.vitalchek.com).

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<table>
<thead>
<tr>
<th>Fee</th>
<th>$5.00</th>
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<tbody>
<tr>
<td>Where to obtain:</td>
<td>Any motor vehicle branch office or mobile unit.</td>
</tr>
<tr>
<td>Minimum age for ID?:</td>
<td>No minimum age.</td>
</tr>
<tr>
<td>Parent/guardian consent required?:</td>
<td>Not required.</td>
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</tbody>
</table>

**Proof of Identity and Lawful Presence required (if the same document is on both lists, it may be used to prove both categories: Identity:**

- Parent/guardian identification, if applicant is a minor
- School records/transcript, certified
- Adoption papers
- Birth certificate
- Citizenship papers
- Military dependent ID card
- Passport
- Social Security card
- Baptismal record
- Court order
- Medical record from doctor/hospital
- Unemployment card

**Lawful Presence:**

**Citizens:**

- U.S. Birth Certificate
- U.S. Passport or Passport Card
- Consular of Report of Birth Abroad
- Certificate of naturalization or citizenship
- U.S. citizen identification card
- American Indian Card

Those born outside the U.S. claiming citizenship through one U.S. citizen parent may present:

- Person’s foreign birth certificate
- Proof of citizenship of parent, and
- Evidence of the applicant’s legal relationship to parent

Persons born outside the U.S. claiming citizenship through two U.S. citizen parents may present:

- Person’s foreign birth certificate
- Parent’s marriage certificate or evidence of the applicant’s relationship to the citizen parents, and
- Proof of citizenship of parents
### Required Identity Documentation for ID:

- Proof of Age, Identity, and Lawful Presence is required:
  - Original or certified copy of a U.S. birth certificate filed with a State Office of Vital Statistics (OVS) or equivalent agency in the applicant’s state of birth
  - Valid, unexpired U.S. passport
  - Consular Report of Birth Abroad
  - Valid, unexpired permanent resident card, form I-551, issued by DHS
  - Certificate of naturalization or citizenship, issued by DHS
  - Unexpired foreign passport with current valid USCIS documentation

### Required Social Security Documentation:

- Proof of Social Security number:
  - Original or replacement Social Security card; or
  - Pay stub bearing the applicant’s name and SSN, not more than 3 months old; or

### Required Residency Documentation for ID:

- Two proofs of Maryland residency required (must include full name and residential address; must be from two different sources):
  - Homeless or a resident of a nursing home, the MVA will accept: certification from nursing homes or homeless service providers (on letterhead of home/provider).
  - A dependent (may be of any age: minor, college student, elderly parent): The MVA may accept a certified statement (MVA form DL202) from the parent or guardian, signed in the presence of a MVA official
  - Under 18: Only proof of relationship is required:
    - Birth certificate (as long as parents’ names are listed)
    - Certificate/Decree/Declaration of Adoption (as long as parents’ names are listed)
    - Guardianship papers
    - Certified school records
    - Medical records
  - Applicants may also present:
    - First class or priority mail from a federal, state or local government agency to include the contents and envelope, excluding mail from the MD Motor Vehicle Administration
### Required Identity Documentation for ID:

- If under 18: must provide one document verifying date of birth. 18 and older must provide one document verifying date of birth and signature.
- Documents proving date of birth:
  - Baptismal certificate, original or certified copy
  - Court order with raised seal
  - MA School letter on school letterhead, stating that the applicant is enrolled and listing name and date of birth
  - U.S. or non-U.S. passport with current visa and I-94 form
  - Birth certificate issued in the U.S., must be original or certified copy
  - Birth certificate issued out of country must be certified by the agency that issued it. If it is not in English, it must be translated
  - Other DHS/USCIS documents
  - Military dependent ID

- Documents proving signature (can be the same document):
  - Social Security card
  - U.S. or non-U.S. passport with visa + I-94 form
  - Immigration documents, listed above
  - Photo ID issued by U.S. agency, Canada, or Mexico (current or expired)

### Required Social Security Documentation:

- Verifiable Social Security number is required. If you do not have a SSN, you must provide notice of denial + visa, I-94, or current, non-U.S. passport.

### Required Residency Documentation for ID:

- One Proof of Massachusetts Residency required:
  - School transcript, original, with name and residential address, and must be less than 12 months old
  - MA school letter on school letterhead that states that the applicant currently is an enrolled student and includes the name and residence.
  - MA registration card (current)
  - Hospital bill, less than 60 days old
  - Pay stub, pre-printed with employer’s name and address and applicant’s name and residential address, less than 60 days old
  - Court order, with seal, including applicant’s name, residential address, and date of birth, less than 12 months old

### Fee:

- $25.00

### Where to obtain:

- In person, at a Registry of Motor Vehicles branch office.

### Minimum age for ID:

- 14 years.

### Parent/guardian consent required:

- Parent/guardian must sign the application for applicants under 18.

### How to Obtain Birth Certificate:

- **Fee:** $32.00 by mail; $20.00 in person; $50.00 when ordered online
- **Minimum Age:** None.
- **Ways to Apply:**
  1. Send an application through the mail to the Registry of Vital Records and Statistics, 150 Mt. Vernon Street, 1st Floor, Dorchester, MA 02125-3105, including a check or money order payable to the Commonwealth of Massachusetts, a self-addressed, stamped envelope, and a copy of proof of identification.
  2. Visit the Registry office at 150 Mt. Vernon Street, 1st Fl., Dorchester, MA 02125, Mon-Fri, 8:45a-4:45p.
  3. Order online at [www.vitalchek.com](http://www.vitalchek.com).
  4. Call 617-740-2606 and pay by credit card.

- Medicaid correspondence, less than 6 months old
- First class mail from any federal or state agency that displays residential address
- Notarized statement from parent/legal guardian that states applicant currently resides in the parent/guardian’s home
Michigan

Required Identity Documentation for ID:
Must provide one document verifying U.S. citizenship or legal presence and one document proving identity.
- U.S. citizenship or legal presence:
  - U.S. birth certificate
  - Michigan delayed foreign birth certificate with adoption record and USCIS immigration documents
  - Valid U.S. passport or passport card
  - Consular report of birth abroad issued by U.S. Department of State
  - U.S. Census Record
  - Valid permanent resident card
  - Certificate of citizenship or naturalization
- Identity verification:
  - US school records, including school ID card with name and photo, diplomas, transcripts, yearbooks, or record of attendance
  - Photo ID card issued by a federal or Michigan government agency
  - Tribal photo ID card from a federally recognized Native American tribe
  - Michigan driver education certificate (under 18)
  - Michigan adoption record
  - If applicant is under 18 and does not have one of the above, a parent or guardian may present their driver’s license or ID and sign on the applicant’s behalf

Required Social Security Documentation:
Proof of Social Security number required:
- Social Security card
- Pay stub containing your name and Social Security number
- Completed 1040 tax return form
If you are ineligible for a SSN, you must present a letter of ineligibility from the Social Security Administration attesting to that fact, issued within 30 days

Required Residency Documentation for ID:
Two Proofs of Michigan Residency required:
- Michigan high school, college, or university report cards or transcripts
- Other documents containing your name and address, but not including PO Boxes

Fee: $10.00; free for those who receive public assistance or otherwise present good cause.
Where to obtain: Department of State Branch Office, located here.
Minimum age for ID?: No minimum age.
Parent/guardian consent required?: Not required.

Required Residency Documentation for ID:
- Residency documents in a family member’s name may be used if the family relationship can be established.
- Pay stub or earnings statement issued with the name and address of the employee
- Health or auto insurance policy
- Federal, state, or local government documents

Fee: $34.00
Minimum Age: Must be 15 or older to request a copy of your birth certificate on your own.
Ways to Apply:
1. Visit the office in person at 333 S Grand Avenue, 1st Floor, Lansing, MI 48933, Mon-Fri, 8a-5p.
2. Call 517-335-8656 to have an application mailed to you.
3. Print the application from online and mail along with a copy of acceptable ID listed on the application and fee in the form of check or money order payable to “State of Michigan.” Youth under 15 may not request a birth certificate on their own.
4. Order online at www.vitalchek.com (additional $11.50 fee).
| Required Identity Documentation for ID: | Must provide proof of Identity and U.S. citizenship.  
| | Proof of Identity:  
| | • Valid, unexpired U.S. passport or passport card  
| | • If applicant is below 18 years and does not have one of the above, a parent or guardian must present his or her driver’s license or ID card and sign for the applicant  
| | • Tribal photo ID card from a federally recognized Native American tribe  
| | Proof of Citizenship:  
| | • Certified birth certificate with stamp or raised seal issued by a government unit of the U.S. or U.S. territory government office  
| | • Valid, unexpired U.S. passport or passport card  
| | • Certificate of citizenship or naturalization  
| | • Consular report of birth abroad issued by the U.S. Department of State |
| Required Social Security Documentation: | Must provide proof of Social Security Number or letter indicating that you were denied or do not have a SSN.  
| | • Social Security card  
| | • Pay stub containing your name and Social Security number |
| Required Residency Documentation for ID: | One Proofs of Michigan Residency required:  
| | • Michigan high school, college, or university report cards or transcripts  
| | • Residency documents in a family member’s name may be used if the family relationship can be established by other forms of documented proof  
| | • Pay stub or earnings statement issued with the name and address of the employee  
| | • Health or auto insurance policy  
| | • Federal, state, or local government documents |

**Fee:** $30.00; free for those who present good cause or receive public assistance.

**Where to obtain:** Department of State Branch Office, located [here](#).

**Minimum age for ID?:** No minimum age.

**Parent/guardian consent required?:** Parent/guardian must sign the application for applicants under 18.

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<tr>
<th>How to Obtain Birth Certificate:</th>
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| **Fee:** $34.00  
| **Minimum Age:** Must be 15 or older to request a copy of your birth certificate on your own. |

**Ways to Apply:**
1. Visit the office in person at 333 S Grand Avenue, 1st Floor, Lansing, MI 48933, Mon-Fri, 8a-5p.  
2. Call 517-335-8656 to have an application mailed to you.  
3. Print the [application](#) from online and mail along with a copy of acceptable ID listed on the application and fee in the form of check or money order payable to “State of Michigan.” Youth under 15 may not request a birth certificate on their own.  
4. Order online at [www.vitalchek.com](http://www.vitalchek.com) (additional $11.50 fee).
### Fee:
$20.25; $35.50 for an enhanced ID. For those with a physical or developmental disability or qualified mental illness, the fee is $0.50.

### Where to obtain:
Driver and Vehicle Services Offices, located [here](#).

### Minimum age for ID?:
No minimum age.

### Parent/guardian consent required?:
Not required.

### Required Identity Documentation for ID:
- **Primary documents:**
  - Certified U.S. birth certificate issued by a government bureau of vital statistics or board of health
  - Certificate of Birth Abroad issued by the U.S. Department of State
  - Report of Birth Abroad of a United States Citizen issued by a U.S. embassy
  - Certified adoption certificate from a U.S. court
  - Valid, unexpired U.S. passport book or card
  - Secure unexpired Minnesota tribal ID
  - Valid, unexpired passport from a country other than the U.S. + an unexpired I-94 form, or an unexpired I-551 stamp
  - Other valid, unexpired documents issued by the USCIS or DHS
- **Secondary documents:**
  - Certified U.S. or Canadian court order with full name and date of birth
  - Certified secondary or post-secondary school transcript containing legal full name and date of birth
  - Current secondary school (grades 7-12) student identification card with student’s name, photograph and date of birth or unique identification number (identification card must have the academic/school year or issue date printed on the card)
  - Any primary document from the list above
  - U.S. Social Security card or Canadian social insurance card
  - Certified birth certificate from a government jurisdiction other than the U.S.

### Required Social Security Documentation:
Verifiable Social Security number required. If no SSN has been issued or applicant is not eligible, the applicant may apply for a variance [here](#).

### Required Residency Documentation for ID:
Not required.

### How to Obtain Birth Certificate:
- **Fee:** $26.00
- **Minimum Age:** None.
- **Ways to Apply:**
  1. Visit any local issuance office in any Minnesota county (state office does not have in person service).
  2. Mail the Birth Certificate Application to the Minnesota Department of Health, Central Cashiering - Vital Records, PO Box 64499, Street Paul, MN 55164-0499. The application must be signed and dated by a notary public (which requires photo ID) and accompanied by payment by credit card, check, or money order payable to Minnesota Department of Health.
  3. Fax the application to 651-201-5740 (if paying by credit card).
  4. Email the application to [health.issuance@state.mn.us](mailto:health.issuance@state.mn.us).
MISSISSIPPI

Fee: $17.00; $14.00 for non-U.S. citizens. $19.00 for a disability ID card.
Where to obtain: Driver License location nearest you that issues non-driver ID.
Minimum age for ID?: 5 years.
Parent/guardian consent required?: Not required.

Required Identity Documentation for ID: Must provide original long form birth certificate or certified copy of long form birth certificate only.

Required Social Security Documentation: Verifiable Social Security card required. Non-U.S. citizens must present valid immigration papers, including birth certificate (translated by a state-run university or an approved translator), passport, I-94, proof of domicile, or alien resident card (if you have one) in lieu of a Social Security card.

Required Residency Documentation for ID: One Proof of Mississippi Residency required:
- Notarized employer verification on their letterhead stating address of applicant (must include phone number)
- Mississippi license issued to parent or legal guardian may be presented when applicant is under 21 years of age
- Applicants under 21 may use the same documents in their parent or guardian's name as proof of domicile

How to Obtain Birth Certificate:
- Fee: $15.00
- Minimum Age: None.
- Ways to Apply:
  1. Submit an application to the Mississippi Vital Records, PO Box 1700, Jackson, MS 39215-1700. Include a copy of valid photo ID (photo driver's license, state-issued photo ID, employment ID, school ID, military ID, tribal ID, alien registration/permanent residence card, temporary resident card, U.S. passport) and payment in the form of check or money order made payable to Mississippi Vital Records.
  2. Visit the Vital Records office at 222 Marketridge Drive, Ridgeland, MS, Mon-Fri 8a-5p.
  3. Call 601-206-8200 (pay by credit card).
  4. Order online at www.vitalchek.com (additional $7.50 fee).

MISSOURI

Fee: $10.00
Where to obtain: License Offices, located here.
Minimum age for ID?: 5 years.
Parent/guardian consent required?: Not required.

Required Identity Documentation for ID: One Proof of Name and Date of Birth: U.S. Citizens
- U.S. birth certificate, certified with an embossed, stamped, or raised seal. Hospital birth certificates are not accepted
- U.S. passport (valid or expired)
- U.S. certificate of citizenship, naturalization, or birth abroad

Non-U.S. Citizens see appendix

Exceptions:
U.S. citizens who wish to obtain a new Missouri non-driver ID, and are unable to obtain a government-issued U.S. Birth Certificate, may provide the following:
- A certified "No Record Statement" from your state of birth plus two supporting documents (referenced below). If you were born in Missouri, a certified "No Record Statement" may be obtained from the Missouri Department of Health and Senior Services, Bureau of Vital Records (the same agency that provides certified birth certificates).

Supporting documents include, but is not limited to:
- School records
- Baptismal record
- Your child's certified birth certificate -- listing you as parent (hospital-issued birth certificates and birth registration cards are not accepted)
- Insurance policy
- Social Security Administration's numident (record of application for a SSN)
- Employment records
- Census Bureau records

Required Social Security Documentation: Verifiable Social Security number required.
If you were not issued a Social Security number, you must provide documentation from the Social Security Administration verifying that you have not been issued a SSN.

Required Residency Documentation for ID: One Proof of Missouri Residency required:
- Individuals experiencing homelessness may present a letter from the
### Missouri

#### Required Residency Documentation for ID:
- Shelter at which they reside;
- Education transcript for current school year from an educational institution in Missouri;
- An official letter or document from another state or local government agency (on agency letterhead or which contains the official seal of the agency) issued within the previous 30 days;
- Letter or other documentation issued by the postmaster within the previous 30 days;
- Other government document containing the name and address of the applicant issued within the previous 30 days.

#### How to Obtain Birth Certificate:
- Fee: $15.00
- Minimum Age: None.
- Ways to Apply:
  1. Mail in application to Missouri Department of Health & Senior Services, Bureau of Vital Records, PO Box 570, Jefferson City, MO 65102-0570. Include fee by check or money order payable to Missouri Department of Health & Senior Services and a self-addressed stamped envelope. The application must be notarized (requires ID).
  2. Visit the local health department to request the record in person.
  3. Order online at [www.vitalchek.com](http://www.vitalchek.com) (additional fee).

### Montana

#### Fee:
- Under 21: $8.00
- 21 and older: $16.00

#### Where to obtain:
Must be obtained by appointment only at a Driver License Office.

#### Minimum age for ID:
No minimum age.

#### Parent/guardian consent required:
Not required.

#### Required Identity Documentation for ID:
- Must provide either two primary documents or one primary document and one secondary document:
  - Primary documents:
    - Certified birth certificate issued by a U.S. or Canadian jurisdiction
    - Certification of birth abroad of a U.S. citizen
    - A digital Tribal identification card issued
    - Military dependent ID
    - A valid, unexpired passport or passport card
    - A valid, unexpired foreign passport and either:
      - An attached USCIS record of arrival and departure, or
      - An unexpired resident permanent resident I-551 stamp
    - A valid, unexpired document issued by the USCIS
  - Secondary documents:
    - A certified copy of school records or a transcript containing the applicant’s full name and, preferably, date of birth and issued by an elementary, secondary or postsecondary school
    - A current school photo identification card with the student’s name and student identification number
    - Any USCIS document approved as a primary document, but that is not expired for more than one year
    - An original U.S. Social Security card or Canadian social insurance card
    - A certified copy of a court order or judgment from a U.S. Court
    - A certified copy of a foreign birth certificate issued
    - A Medicare, Medicaid or health insurance card
    - A certified copy, fax or photocopy of a certified copy of the birth certificate of the applicant’s child, if the certificate lists the applicant’s name and date of birth as parent

#### Required Social Security Documentation:
Verifiable Social Security number required.
If you were not issued a Social Security number, you must provide documentation from the Social Security Administration verifying that you have not been issued a SSN.

#### Required Residency Documentation for ID:
- One Proof of Montana Residency required:
  - Any primary or secondary document
### Montana

**Required Residency Documentation for ID:**
- If the applicant is homeless, a descriptive address of the location where the applicant actually resides, e.g., “under the west end of the East Street bridge.” The applicant must also provide a separate mailing address and present a written statement from a social service agency on the agency’s letterhead verifying the applicant’s homeless status and the descriptive address given by the applicant.
- A certified copy of school records issued by the school the applicant is attending or attended within four months of the application.
- A written statement from the applicant’s parent or guardian that the applicant resides at the same address as the parent or guardian, along with a copy of a document permitted under this rule that shows the Montana residential address of the applicant’s parent, guardian or adult child.
- A pay stub or payroll check stub dated within four months of application.

**How to Obtain Birth Certificate:**
- Fee: $12.00
- Minimum Age: Must be 14 years or older.

**Ways to Apply:**
1. Mail application to the Office of Vital Records, Department of Public Health and Human Services, 7Th N. Sanders, Rm 6, PO Box 4210, Helena, MT 59604 along with copy of identification listed on the application and fee in the form of check or money order payable to Montana Vital Records.
2. Call 888-877-1946 to place an order by phone with a credit card.
3. Order online at www.vitalchek.com (additional fee).

### Nebraska

**Required Identity Documentation for ID:**
- Must provide documentation of identity, citizenship, and lawful status using the following:
  - A certified U.S. birth certificate issued by a State Government Office.
  - Individuals under 18 who are unable to provide a certified birth certificate will be required to provide another document from the identity verification list and have a parent or guardian complete an additional form.
  - A valid, unexpired U.S. passport or passport card.
  - A valid, unexpired Record of Arrival and Departure in a valid foreign passport.
  - A valid, unexpired Permanent Resident Card.
  - Valid DHS/USCIS documentation.
  - Certificate of naturalization or citizenship.

**Required Social Security Documentation:**
- Verifiable Social Security number required. Proof MAY be required by providing one of the following:
  - Social Security card.
  - Pay stub showing applicant’s name and Social Security number.
  - Valid, unexpired record of arrival and departure in a valid foreign passport.

**Required Residency Documentation for ID:**
- Two Proofs of Nebraska Residency required:
  - Individuals under 21 may use parent or guardian’s proof of principal address.
  - Federal, state or local government documents, issued within the last 90 days, including receipts.
  - Magazines issued within the last 90 days.
  - Any mail or package that has been sent indicating a postmark or stamped date within the last 90 days.
  - Pay stub or earnings statement issued within the last 90 days with the name and address of the employer.
  - Valid health or auto insurance policy or card.

**Fee:**
- $26.50 for a 5-year card; $23.50 for a 4-year card; $16.50 for a 3-year card; $12.40 for a 2-year card; $7.50 for a 1-year card.

**Where to obtain:**
- Any Driver’s Licensing Office, listed here.

**Minimum age for ID?:**
- No minimum age.

**Parent/guardian consent required?:**
- Not required.
**Nebraska**

How to Obtain Birth Certificate:

1. Send an application by mail to Nebraska Department of Health & Human Services, Division of Public Health, Vital Records, PO Box 95065, Lincoln, NE 68509-5065 along with a check or money order made out to “Vital Records,” a self-addressed, stamped envelope, and a photocopy of the front and back of a valid, government-issued photo ID.
2. Bring an application to the office of Vital Records, 1033 O Street, Suite 130, Lincoln, NE 68508-3621. (Call 402-471-2871 for hours).
3. Complete the application on the internet here and email a copy of ID to DHHS.VitalRecords@nebraska.gov or fax to 402-742-2385.

Fee: $17.00
Minimum Age: None.

**Nevada**

How to Obtain Birth Certificate:

1. Send an application (English) (Spanish) by mail to the Office of Vital Records, 4150 Technology Way, Suite 104, Carson City, NV 89706 along with copy of photo ID and full payment in the form of check or money order made out to Office of Vital Records, or credit card, using credit card authorization form.
3. Call the Office of Vital Records at 775-684-4242.

Fee: $20.00
Minimum Age: None.

Required Identity Documentation for ID:

- U.S. Birth Certificate (no hospital birth certificates)
- U.S. Passport or Passport card
- U.S. Certificate of Citizenship or Naturalization
- Permanent Resident/Resident Alien card
- Name change documents such as a court order if different from birth name
- Foreign passport, US Visa & I-94

Required Social Security Documentation:

- Social Security card
- Pay stub showing applicant’s name and Social Security number

If you were not issued a Social Security number, you must provide documentation from the Social Security Administration verifying that you have not been issued a SSN.

Required Residency Documentation for ID:

- Enrollment records or student ID
- Agency or Shelter Statement (DMV-115)
- Certification of Nevada Residency (DMV-005)
- Motel, hotel, campground or RV park receipt showing 30 days of residency
- Court documents
- NV public assistance documents
- Notarized statement from property owner
- Paycheck or stub Relief
- Documentation of receipt of benefits from any State of Nevada program of public assistance

Fee: 10 - 17 years old: $10.25; 18 - 64 years old: $22.25. Fees may be waived for homeless persons to receive a duplicate identification card. This is a one-time exception for duplicates only.

Where to obtain: Department of Motor Vehicles Offices, located here.

Minimum age for ID?: 10 years.

Parent/guardian consent required?: Not required.
### New Hampshire

**Fee:** $30.00

**Where to obtain:** Any DMV office; non-U.S. citizens must appear at the Concord DMV office only.

**Minimum age for ID?:** 12 years.

**Parent/guardian consent required?:** Not required.

**Required Identity Documentation for ID:**
- Must provide two primary documents or one primary document and one secondary document:
  - Primary documents:
    - An original or certified copy of U.S. birth certificate (this would include US Citizens born abroad or a US Department of State issued birth certificate)
    - A valid U.S. Passport
    - Military dependent ID
  - Secondary documents:
    - Current student photo/digital image ID card
    - A non-driver ID issued by the State of NH that has not been expired for more than 1 year
    - Social Security card
    - Social Security card and one of the following:
      - Valid I-94
      - Valid passport, visa and I-551 stamp.
      - Social Security card and one of the following:
        - Valid I-94 (at least two months of duration remaining), and other various DHS/USCIS documents

**Required Social Security Documentation:** Not required.

**Required Residency Documentation for ID:**
- One Proof of New Hampshire Residency required:
  - Direct verification by a parent or guardian.
  - A government check or a government document issued by an official in the municipality of residence (not older than 60 days)
  - A payroll check, payroll document, or employment contract (not older than 60 days)

**How to Obtain Birth Certificate:**
- Fee: $15.00
- Minimum Age: None.
- Ways to Apply:
  1. Submit an application by mail to the NH Department of State, Division of Vital Records Administration, 71 South Fruit Street, Concord, NH 03301-2410, along with a legible copy of government-issued photo ID or alternative ID as required by the application, a self-addressed, stamped envelope, and check or money order payable to Treasurer-State of New Hampshire.
  2. Visit the city or town clerk to obtain a certified copy in person.

### New Jersey

**Fee:** $24.00; $6.00 if disabled

**Where to obtain:** Submit application and identification materials at an MVC Agency.

**Minimum age for ID?:** 14 years.

**Parent/guardian consent required?:** Not required.

**Required Identity Documentation for ID:**
- Must provide six points of identification, with at least one from the primary list and one from the secondary list. Each document is qualified by points as follows:
  - Primary documents:
    - Civil birth certificate or certified copy from one of the 50 states, District of Columbia or a US territory. Photocopies or certificates from hospitals or religious entities are not accepted.
    - U.S. Department of State birth certificate
    - U.S. passport, current or expired less than 3 years
    - U.S. adoption papers
    - Certificate of naturalization or citizenship
    - USCIS or DHS documentation
  - Secondary documents:
    - A valid photo identification card (Form I-888B or I-766). Must be presented with valid Social Security card.
  - 2-point documents:
    - A current alien registration card without expiration date and with INS or USCIS verification
    - Photo temporary resident card (Form I-688)

**Required Social Security Documentation:**
- Not required.

**Required Residency Documentation for ID:**
- One Proof of New Hampshire Residency required:
  - Direct verification by a parent or guardian.
  - A government check or a government document issued by an official in the municipality of residence (not older than 60 days)
  - A payroll check, payroll document, or employment contract (not older than 60 days)

**How to Obtain Birth Certificate:**
- Fee: $15.00
- Minimum Age: None.
- Ways to Apply:
  1. Submit an application by mail to the NH Department of State, Division of Vital Records Administration, 71 South Fruit Street, Concord, NH 03301-2410, along with a legible copy of government-issued photo ID or alternative ID as required by the application, a self-addressed, stamped envelope, and check or money order payable to Treasurer-State of New Hampshire.
  2. Visit the city or town clerk to obtain a certified copy in person.
### New Jersey

#### Required Social Security Documentation:
Verifiable Social Security number required.
- If you were not issued a Social Security number, you must provide documentation from the Social Security Administration verifying that you have not been issued a SSN.

#### Required Residency Documentation for ID:
One Proof of New Jersey Residency required:
- High school or college report card or transcript containing your address, issued within the past two years
- If you are under 18, then we will accept a Parent or Guardian Certification that verifies you are living with a parent or guardian
- First-class mail received from any federal, state or local government agency in the past six months

#### How to Obtain Birth Certificate:
- **Fee:** $25.00
- **Minimum Age:** None.
- **Ways to Apply:**
  1. Mail application to New Jersey Department of Health, Vital Statistics and Registry, PO Box 370, Trenton, NJ 08625-0370 and include copy of photo ID or alternate ID as determined in instructions (English) (Spanish) and payment by money order or check made out to "State Treasurer.
  2. Visit a Local Records Office to obtain records in person.
  3. Order online here (additional fees apply).

### New Mexico

#### Fee:
- $10.00 for a 4-year card; $18.00 for an 8-year card.

#### Where to obtain:
New IDs can be obtained in an MVD Field Office, located [here](#).

#### Minimum age for ID?:
No minimum age.

#### Parent/guardian consent required?:
Not required.

#### Required Identity Documentation for ID:
Must prove identity and lawful presence:
- **Proof of Identity:**
  - Original or certified copy of a U.S. birth certificate
  - An original or certified copy of a foreign birth certificate with a notarized English translation;
  - Original official copy of a form certifying birth abroad and translated into English;
  - Affidavit of Indian birth;
  - Certificate of citizenship or naturalization;
  - A valid permanent resident card issued by the United States government;
  - Other DHS/USCIS documents
  - A court order
- **Proof of Lawful Presence:**
  - Applicants eligible for a Social Security number (SSN)
  - Applicant must produce his or her Social Security card, or two of the following documents to verify the applicant’s SSN:
    - a U.S., state, or local government-issued medical card;
    - a statement from a federally regulated financial institution; or
    - any document listed as applicable to either identification number or identity, as long as the document can be used to verify the SSN and is not also used for proof of identity
  - Foreign nationals who are unable to obtain a SSN see appendix

#### Documents that can be used to prove either identity or lawful presence, but not both:
- A Matrícula Consular card issued after February 1, 2005, by the Mexican Consulate in Albuquerque or El Paso;
- A valid passport issued by country of citizenship;
- An American Indian or Alaskan proof of Indian blood, certificate of degree of Indian blood, federal Indian census card or tribal membership card;
- Military dependent ID
### Required Social Security Documentation:
Verifiable Social Security Number required. If you do not have a SSN, you must present a letter from the Social Security Administration regarding the status of your SSN or one of the other documents listed under “Proof of Lawful Presence.”

### Required Residency Documentation for ID:
Two Proofs of New Mexico Residency required if 18 or older; one Proof of New Mexico Residency required if under 18:
- Original documents from a city, county, state, tribal or federal government organization attesting to the fact that the applicant is a NM resident;
- A health insurance bill or other document verifying current coverage
- An employment pay stub that contains the applicant’s name and address;
- Original documents from a New Mexico community organization attesting to the fact that the applicant is a NM resident;
- A New Mexico medical assistance card; or public assistance card

If under 18, applicant must also provide one of the following:
- Proof of enrollment in a New Mexico public, private, or tribal school;
- Original documents from a New Mexico community organization, or from a city, county, state, tribal or federal government organization, attesting to the fact that the applicant is a NM resident;
- Documents from membership in a New Mexico religious organization; or documents from membership in a New Mexico sports organization; or
- An affidavit (MVD-10021) from the applicant’s parent or guardian stating that the applicant lives with that person, as long as the affidavit is accompanied by the parent/guardian’s New Mexico driver’s license or identification card, or two proofs of the parent’s or guardian’s New Mexico residency

### How to Obtain Birth Certificate:
- **Fee:** $10.00
- **Minimum Age:** None.
- **Ways to Apply:**
  1. Submit an application (English) (Spanish) through the mail to New Mexico Department of Health, Bureau of Vital Records and Health Statistics, PO Box 25767, Albuquerque, NM 87125, and include check or money order payable to New Mexico Vital Records and photocopy of government issued picture ID.
  2. Visit a Public Health Office or the Bureau of Vital Records & Health Statistics, 1105 S. Street Francis Drive, Santa Fe, NM 87505, Mon-Fri, 8a-4p.
  3. Order online at www.vitalchek.com (additional fees apply).
### New York

#### Fee:
$9.00-13.00, depending on whether applicant’s next birthday is more than 6 months away, $6.50 with proof of public assistance.

#### Where to obtain:
Applicants must present documentation at a DMV office, and may make an appointment at certain offices, listed.

#### Minimum age for ID:
No minimum age.

#### Parent/guardian consent required:
Parent or guardian must be present to submit the application if the applicant is under 16.

### Required Identity Documentation for ID:
Must provide four points of identification from the following list. If applicant has no SSN, must provide six points of identification and letter of ineligibility from the Social Security Administration issued within 30 days of application:

- **Four-point documents:**
  - US State Department-issued passport or passport card
  - Statement of identity and/or residence (under age 21)
  - Statement of identity and/or residence for applicants represented by government or government-approved facilities
  - Statement of Identity for Applicants who can be Considered a Disenfranchised Homeless Youth

- **Three-point documents:**
  - Certificate of citizenship or naturalization
  - Welfare/Medicaid/NY food stamp card with photo
  - Other DHS/USCIS documents

- **Two-point documents:**
  - Welfare/Medicaid/NY Food stamp card without photo
  - St. Regis Mohawk tribal photo ID card
  - Canadian Birth Certificate with St. Regis Mohawk Tribal photo ID card
  - Military dependent ID
  - U.S. college ID card with photo and transcript
  - U.S. high school ID card with report card
  - U.S. court-issued name change decree
  - U.S. Social Security card

- **One-point documents:**
  - U.S. computer-printed pay stub
  - U.S. health insurance card/prescription card
  - U.S. employee ID Card
  - U.S. high school diploma or GED

### Required Social Security Documentation:
Verifiable Social Security number required. If you were not issued a Social Security number, you must provide documentation from the Social Security Administration verifying that you have not been issued a SSN.

### Required Residency Documentation for ID:
Not required.

### How to Obtain Birth Certificate:
Fee: $30.00
Minimum Age: Must be 14 years or older to order a copy of birth certificate.

**Ways to Apply:**
1. Submit an application through the mail to Certification Unit, Vital Records Section, NY State Department of Health, PO Box 2602, Albany, NY 12220-2602, include check or money order payable to New York State Department of Health and a copy of either a valid photo ID (driver license, state-issued non-driver photo ID, passport, US military photo ID) or two documents showing applicant’s name and address (utility or telephone bills or letter from government agency dated within the last 6 months).
2. Order online at [www.vitalchek.com](http://www.vitalchek.com) (additional fee applies).
3. Call 1-877-854-4481.
### Required Identity Documentation for ID:

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<tr>
<th>Two Proofs of Identity Required:</th>
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<tr>
<td>• NC school transcript/registration signed by a school official, or diploma or GED from an NC school, community college or NC university</td>
</tr>
<tr>
<td>• Certified birth certificate issued by a government agency in the U.S., Puerto Rico, a U.S. territory, or Canada or U.S. Report of Consular Birth Abroad. Certified true copy, no photocopies unless certified by issuing agency</td>
</tr>
<tr>
<td>• Original Social Security card. When submitted as a form of identification, the original Social Security card is required.</td>
</tr>
<tr>
<td>• Military dependent ID</td>
</tr>
<tr>
<td>• Valid, unexpired Passport from any nation</td>
</tr>
<tr>
<td>• Valid documents issued by DHS/USCIS</td>
</tr>
<tr>
<td>• Court documents from U.S. jurisdiction, Puerto Rico, U.S. territories or Canada</td>
</tr>
</tbody>
</table>

### Proof of Lawful Presence (if not presented by documents above):

<table>
<thead>
<tr>
<th>U.S. Passport or U.S. Passport Card</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Unexpired Foreign Passport with CBP Admission Stamp</td>
</tr>
<tr>
<td>• Other DHS/USCIS documents</td>
</tr>
</tbody>
</table>

### Proof of Lawful Presence (if not presented by documents above):

<table>
<thead>
<tr>
<th>Certificate of Adoption</th>
</tr>
</thead>
<tbody>
<tr>
<td>• College or Student ID</td>
</tr>
<tr>
<td>• Extended Health Care Facility Record</td>
</tr>
<tr>
<td>• Medicaid Card</td>
</tr>
<tr>
<td>• Medical, Clinic, or Hospital Record</td>
</tr>
<tr>
<td>• Military Dependent ID Card</td>
</tr>
<tr>
<td>• Passport Card</td>
</tr>
<tr>
<td>• Payment Statement or Check Stub</td>
</tr>
<tr>
<td>• Traffic Citation or Court Record</td>
</tr>
<tr>
<td>• U.S. Vital Statistics Official Notification of Birth Registration</td>
</tr>
</tbody>
</table>

### Fee:

$13.00. No fee if a) you are registering to vote and do not have other photo ID or b) if you are homeless (must provide proof from shelter where you reside) or legally blind (must provide proof from the American or North Carolina Council of the Blind).

### Where to obtain:

Driver License Offices, found [here](#).

### Minimum age for ID?:

No minimum age.

### Parent/guardian consent required?:

Not required.

### Required Social Security Documentation:

Verifiable Social Security Number required. If DMV is unable to verify, you may be required to present:

- Social Security card |
- Payroll record |
- Social Security document reflecting the SSN |
- Medicaid or Medicare Card reflecting the SSN |

If you do not have a SSN, you must provide documents above determining lawful presence in the U.S.

### Required Residency Documentation for ID:

One Proof of North Carolina Residency required:

- Any document issued by this State or county, city, or the federal government |
- School records |
- Letter from homeless shelter |
- If unable to provide a document above, you may provide an affidavit

### Fee:

$24.00

Minimum Age: None.

### Ways to Apply:

1. Visit the Raleigh Vital Records office at 225 North McDowell Street, Raleigh, NC 27603-1382, Mon-Fri, 8a-3p.
2. Visit the Register of Deeds office in the county where the applicant was born.
3. Mail an application to the North Carolina Department of Health and Human Services, Division of Public Health - NC Vital Records, 1903 Mail Service Center, Raleigh, NC 27699-1903. Include photocopy of acceptable photo ID or other identity documents listed on the application and certified check or money order payable to NC Vital Records.
4. Order online at [www.vitalchek.com](http://www.vitalchek.com) (additional fee of $2.50).
### North Dakota

**Fee:** $8.00 if you possess a ND Drivers License; no fee if you do not possess a ND Driver’s License.

**Where to obtain:** Any North Dakota [Drivers License Site](http://www.dmv.gov/)

**Minimum age for ID?:** No minimum age.

**Parent/guardian consent required?:** No consent required for ID, but be prepared to advocate in the DMV office that consent is required for driver’s license or permit due to frequent misinterpretation.

**Required Identity Documentation for ID:**
- One Proof of Identity Required:
  - U.S. birth certificate (state certified; Government issued)
  - Valid, unexpired U.S. passport
  - Report of Birth Abroad issued by the U.S. Department of State
  - Certificate of naturalization or citizenship
  - Other DHS/USCIS documents

**Required Social Security Documentation:**
- Verifiable Social Security Number required.
  - If DMV is unable to verify, you may be required to present:
    - Social Security card (actual blue and white card)
    - Pay stub (must contain name and Social Security number)
  - If you do not have a SSN, you must provide documents above determining lawful presence in the U.S.

**Required Residency Documentation for ID:**
- Two Proofs of North Dakota Residency required:
  - Transcript or report card from accredited school
  - A parent’s proof of address is acceptable for a minor
  - A government issued tax form
  - Pay stub or earnings statement

**How to Obtain Birth Certificate:**
- **Fee:** $7.00
- **Minimum Age:** Must be at least 16 years old or another individual must request.

  **Ways to Apply:**
  1. Mail an [application](http://www.dmv.gov/) to Division of Vital Records, 600 E. Boulevard Ave - Dept 301, Bismarck, ND 58505-0200. Include check or money order payable to ND Department of Health, or credit card information, and either copy of acceptable ID listed on application or notarized application.
  2. Fax completed application and photocopy of ID to 701-328-1850. Pay by credit card only.
  3. Order online [here](http://www.dmv.gov/). (Pay by credit card only).
  4. Visit the office at the State Capitol Building, Judicial Wing, Room 118, 600 E. Boulevard Ave, Bismarck, ND 58505.

### Ohio

**Fee:** $8.50

**Where to obtain:** Any deputy registrar license agency, located [here](http://www.dmv.gov/)

**Minimum age for ID?:** No minimum age.

**Parent/guardian consent required?:** While the form requires parent/guardian form, field offices will accept any adult willing to accept responsibility for the minor in obtaining ID.

**Required Identity Documentation for ID:**
- Must provide two primary documents or one primary document and one secondary document. Must include SSN and Proof of Legal Presence through either birth certificate, passport, naturalization document, or original USCIS document.
  - Primary documents:
    - U.S. Certificate of birth
    - Certified copy of court order
    - USCIS documents
    - Valid U.S. passport or passport card
  - Secondary documents (must include SSN if not on primary document):
    - Student ID card with photograph issued by a recognized school or university
    - School record or transcript
    - Public assistance benefit card
    - Health insurance card (current and valid)
    - Bureau of American Indian Affairs Card or American Indian Treaty Card (NOT tribal ID card)
    - Certified copy of court order
    - Medical records from a doctor or hospital
    - Foreign birth certificate accompanied by a translation by an approved translator if the birth certificate is not in English
    - Social Security documentation

**Required Social Security Documentation:**
- Verifiable Social Security number required on documents presented. If not presented in above documents, applicants may provide.
  - If DMV is unable to verify, you may be required to present:
    - Social Security card (actual blue and white card)
    - Pay stub (must contain name and Social Security number)
  - If you do not have a SSN, you must provide documents above determining lawful presence in the U.S.

**Required Residency Documentation:**
Ohio

Required Residency Documentation for ID:

- Certification of residency from a homeless shelter on a Certified Statement of Residency form
- School records
- Court order of probation, order of parole, or order of mandatory release
- In the case of a dependent child, the BMV may accept a Certified Statement of Residency form from the child's parent signed in the presence of a BMV official
- OH resident hunting or fishing license, current or previous year
- Public assistance check stub or food stamp card issued by a governmental agency, or letter on governmental agency letterhead, within the last 12 months
- Social Security Administration document with OH street address

How to Obtain Birth Certificate:

Fee: $21.50
Minimum Age: None.

Ways to Apply:
1. Visit the local vital statistics office.
2. Visit the Ohio Department of Health, Office of Vital Statistics, 225 Neilston Street, Columbus, OH 43215, Mon-Fri, 8a-5p.
3. Mail application to Ohio Department of Health, Vital Statistics, PO Box 15098, Columbus, OH 43215-0098 along with fee in the form of check or money order made payable to Treasurer, State of Ohio. (Spanish instructions found here).
4. Order online here.

Oklahoma

Fee: $20.00

Where to obtain:
Local Driver License Office, found here.

Minimum age for ID:
No minimum age.

Parent/guardian consent required:
Applicants under 18 must obtain a parent or guardian signature on the application, or a notarized affidavit.

Required Identity Documentation for ID:

- Certified U.S. birth certificate or certification of birth abroad
- Current, not expired, U.S. passport
- Certification of naturalization
- For non-citizens: see appendix for acceptable immigration DHS/USCIS documents

Secondary documents:

- Any primary proof of identification listed above (as applicable to U.S. citizen, foreign national, or legal permanent resident alien) which is not used as the primary identification document of the applicant
- Photo identification card issued by one of the following: Oklahoma public, private, or parochial secondary school; Oklahoma institution of higher education; Oklahoma technology center school; Oklahoma employer
- High school, technology center school, college, or university diploma
- Health, life, or home insurance policy issued to the applicant
- Social Security card
- Health insurance card
- Military dependent ID
- Digital photograph comparison, if a Department-generated digital photograph is already on file with the Department
- United States Bureau of Indian Affairs identification card or a Oklahoma tribal photo identification card which identifies the person and includes all the following information: color photograph of the person, full legal name of the person, birth date of the person, signature of the person, signature of person who verifies records, tribal seal

Required Social Security Documentation:

- Verifiable Social Security number required.
- If DMV is unable to verify, you may be required to present:
  - Social Security card (actual blue and white card)
  - Pay stub (must contain name and Social Security number)
  - If you do not have a SSN, you must provide documents above determining lawful presence in the U.S.
**Oklahoma**

**Required Residency Documentation for ID:** Not required.

**How to Obtain Birth Certificate:**

- **Fee:** $15.00
- **Minimum Age:** None.

**Ways to Apply:**
1. Mail an application to Vital Records Service, Oklahoma State Department of Health, PO Box 53551, Oklahoma City, OK 73152. Include a photocopy of an acceptable ID and fee by check or money order payable to OSDH.
2. Visit the Vital Records Office in Oklahoma City (Oklahoma State Department of Health, 1000 Northeast 10th), Tulsa (James O. Goodwin Health Center, 5051 S. 129th East Ave), or McAlester (Pittsburg County Health Department, 1400 East College Ave), Mon-Fri, 8:30a-4p.
3. Order online at www.vitalchek.com (additional fee applies).

**Oregon**

**Fee:** $48.50

**Where to obtain:** Any DMV Office.

**Minimum age for ID?:** No minimum age.

**Parent/guardian consent required?:** Yes, if under 18, parent or guardian must sign application.

**Required Identity Documentation for ID:**

- Must provide Proof of Lawful Presence, Identity and Date of Birth.

  **Proof of Lawful Presence:**
  - U.S. Government-issued birth certificate
  - A U.S. Consular Report of Birth Abroad
  - A Request for Verification of Birth (DD372) that must include date/signature of recruiting officer, and signature, date and official seal or stamp of the issuing Vital record agency;
  - Report of Child Born Abroad of American Parent(s);
  - A valid U.S. Passport, Passport Card, Emergency Passport or Territorial Passport, expired no more than 5 years (the passport cannot be hole-punched, have clipped corners or be marked "canceled"); or
  - A tribal ID card. see appendix for approved issuing tribes
  - A valid Federated States of Micronesia (FSM) or Republic of the Marshall Islands (RMI) or Republic of Palau Passport expired no more than 5 years (the passport cannot be hole-punched, have clipped corners or be marked "canceled"), must include Arrival/Departure Record (I-94); or
  - A valid foreign passport not expired and USCIS or DHS documents

  **Proof of Legal Name and DOB (if not given above, may also use):**
  - A U.S. city, county or state court-issued adoption decree;
  - A U.S. city, county or state court-issued legal name change decree;
  - A U.S. city, county or state court-issued custody decree or guardianship decree;
  - Canadian government issued birth certificate;
  - Tribal identification card issued by a federally recognized tribe located in Oregon or with an Oregon affiliation, approved by DMV; or
  - Oregon County Community Corrections, U.S. Pretrial, U.S. District Court Probation Office, or Oregon Youth Authority proof of identification letter, approved by DMV

**Required Social Security Documentation:**

Verifiable Social Security number required.

If you do not have a SSN, you must present proof that you are not eligible for a SSN every time you apply for an ID card, which can include:

- Document issued by Social Security Administration
- A document issued by a Federal agency or Federal court which demonstrates the customer is ineligible for an SSN;
- Various DHS/USCIS documents; or
- IRS Individual Tax Identification Number not to be used in lieu of an SSN. If you are a lawful permanent resident of the US or authorized for employment in the US you are eligible for an SSN. If you do not have an SSN, you will be required to get one before DMV will issue a driving privilege or ID card.
### Required Residency Documentation for ID:

- Any document DMV accepts as proof of legal presence or identity, such as, a U.S. passport or passport card or County Corrections Proof of Identity/Date of Birth letter, or military dependent ID not expired over one year;
- Homeless residents may use a descriptive address, but must also provide a mailing address (where you can receive mail) and proof that you are a resident of and/or domiciled in Oregon by completing a Certification of Oregon Residency or Domicile.
- Approved letter from Oregon State Hospital, homeless shelter, transitional service provider or halfway house dated within 60 days of your application certifying your residence address. Must include a business card from the representative signing the letter;
- A verbal statement from any person residing at the same residence address you listed on your application. The person making the statement must accompany you and present one acceptable proof of residence address;
- Any document issued by an educational institution, such as, transcripts, report cards, enrollment confirmation, etc. (does not include DMV Statement of Enrollment, form 735-7185)
- Any item delivered by the United States Postal Service, FedEx, or UPS sent by a verifiable business or government agency. The item must contain your first and last name and is acceptable with or without the envelope. Personal mail, such as mail from family, friends, yourself or neighbors is not acceptable
- Paycheck, pay stub, Medical or health benefits card (this does not include the CDL Medical card);

### How to Obtain Birth Certificate:

**Fee:** $21.50  
**Minimum Age:** Must be 15 years or older, or a child, parent, step-parent, sibling, grandparent, legal guardian, legal representative, authorized representative, or government agency acting in conduct of official duties.

**Ways to Apply:**
1. Send application by mail to Oregon Vital Records, PO Box 14050, Portland, OR 97293. Include photocopy of acceptable ID and fee in the form of money order or check, payable to OHA/Vital Records.
2. Visit the Oregon Vital Records at 800 NE Oregon Street, Room 205, Portland, OR 97232, Mon-Fri, 9a-4p. (additional fee of $3.25).
3. Order online at www.vitalchek.com (additional fees apply).
4. Call 1-888-886-4988.

## OHIO

### Required Residency Documentation for ID:

- Any document DMV accepts as proof of legal presence or identity, such as, a U.S. passport or passport card or County Corrections Proof of Identity/Date of Birth letter, or military dependent ID not expired over one year;
- Homeless residents may use a descriptive address, but must also provide a mailing address (where you can receive mail) and proof that you are a resident of and/or domiciled in Oregon by completing a Certification of Oregon Residency or Domicile.
- Approved letter from Oregon State Hospital, homeless shelter, transitional service provider or halfway house dated within 60 days of your application certifying your residence address. Must include a business card from the representative signing the letter;
- A verbal statement from any person residing at the same residence address you listed on your application. The person making the statement must accompany you and present one acceptable proof of residence address;
- Any document issued by an educational institution, such as, transcripts, report cards, enrollment confirmation, etc. (does not include DMV Statement of Enrollment, form 735-7185)
- Any item delivered by the United States Postal Service, FedEx, or UPS sent by a verifiable business or government agency. The item must contain your first and last name and is acceptable with or without the envelope. Personal mail, such as mail from family, friends, yourself or neighbors is not acceptable
- Paycheck, pay stub, Medical or health benefits card (this does not include the CDL Medical card);

### How to Obtain Birth Certificate:

**Fee:** $29.50  
**Minimum Age:** Must be 18 years of age or older, or spouse, parent, siblings, half-siblings, step-siblings, grandparents, grandchild, or legal representative.

**Ways to Apply:**
2. Order by phone at 866-712-8238.
3. Mail application to Division of Vital Records, 101 South Mercer Street, New Castle, PA 16101. Include photocopy of valid government-issued ID that includes current mailing address OR two proofs of address and check or money order made out to Vital Records.
**RHODE ISLAND RI**

<table>
<thead>
<tr>
<th>Fee:</th>
<th>$26.50</th>
</tr>
</thead>
<tbody>
<tr>
<td>Where to obtain:</td>
<td>Any DMV location, listed <a href="#">here</a></td>
</tr>
<tr>
<td>Minimum age for ID?:</td>
<td>5 years.</td>
</tr>
<tr>
<td>Parent/guardian consent required?:</td>
<td>Not required.</td>
</tr>
</tbody>
</table>

**Required Identity Documentation for ID:**
- [One Proof of Identity required](#):
  - U.S. Birth certificate (must be original or certified copy; have a seal, and be issued by an authorized government agency such as the Bureau of Vital Statistics; hospital issued certificates are not acceptable);
  - U.S. or foreign passport (BI, B2 and expired passports are not acceptable);
  - U.S. Naturalization Certificate;
  - Other DHS/USCIS documents

**Required Social Security Documentation:**
- Verifiable Social Security number required:
  - If you were not issued a Social Security number, you must provide documentation from the Social Security Administration verifying that you have not been issued a SSN.

**Required Residency Documentation for ID:**
- [One Proof of Rhode Island Residency required](#):
  - If a minor, school records, which include the student's address and are for the current school year (or past year if during summer vacation). Acceptable records include a report card, diploma, transcript or ID card, together with parent's license/ID with same address.
  - Letter from Rhode Island shelter or halfway house indicating that applicant resides there. Such a letter must be on letterhead, must be dated within 30 days of presentation and must include name and contact information of an administrator of the shelter or halfway house.
  - Payroll check stub with your name and address, issued within 60 days

**How to Obtain Birth Certificate:**
- Fee: $20.00
- Minimum Age: None.
- Ways to Apply:
  1. Visit the state Office of Vital Records at 3 Capitol Hill, Providence, RI 02908, Mon - Fri, 12:30p-4p, or Town or City Clerk Offices.
  2. Mail application to RI Department of Health, Office of Vital Records, 3 Capitol Hill, Rm. 101, Providence, RI 02908. Include photocopy of photo ID, including driver’s license, passport, military ID, certificate of naturalization alien registration card or two other documents that contain the name and current address of the applicant (such as utility bill, bank statement, car registration, copy of income tax return) and fee in the form of check or money order payable to General Treasurer, State of Rhode Island.

**SOUTH CAROLINA SC**

<table>
<thead>
<tr>
<th>Fee:</th>
<th>Age 5 - 16: $5.00 17 and older: free</th>
</tr>
</thead>
<tbody>
<tr>
<td>Where to obtain:</td>
<td>DMV Offices, located <a href="#">here</a></td>
</tr>
<tr>
<td>Minimum age for ID?:</td>
<td>5 years.</td>
</tr>
<tr>
<td>Parent/guardian consent required?:</td>
<td>If the applicant is under 18, a parent or guardian must sign the application. If the applicant is an emancipated minor, the applicant must submit proof of emancipation.</td>
</tr>
</tbody>
</table>

**Required Residency Documentation for ID:**
- Proof of Identity and Lawful Presence required using a combination of the following:
  - U.S. Birth Certificate with birth/fillie, book, volume, page or tracking number and registrar’s signature issued by the county or Bureau of Vital Statistics.
  - Current U.S. Passport or current U.S. Passport Card.
  - Certificate of Naturalization or of Citizenship
  - Other DHS/USCIS documents
  - Social Security card
  - Passport with unexpired visa

**Required Social Security Documentation:**
- Proof of Social Security number required:
  - Social Security card
  - Military dependent ID
  - Payroll Stub must include employer’s name and applicant’s name.
  - State or Federal income tax return as long as applicant is listed on return with SSN.

If you were not issued a Social Security number, you must provide documentation from the Social Security Administration verifying that you have not been issued a SSN.

**Required Residency Documentation for ID:**
- One Proof of South Carolina Residency required:
  - School Records – Records must be from S.C. school, college or university (current or prior school year)
  - Student ID or Report Card (address not required)
  - Letter or contract from Home Schooling Association
  - Official letter from individual’s school or school district on school or district letterhead (must indicate enrollment period)
  - Letter from an out-of-state Boarding School or a Professional Career Development Institute indicating that the applicant resides in S.C. and attends school out-of-state
  - Certificed transcript
  - S.C. high school diploma (if graduated within the last school year – address not required)
  - Out-of-state or in-state tuition bill with applicants S.C. physical address.
  - Current letter of employment or payroll stub/statement (no more than 90 days old). Stub must be from S.C. employer or indicate S.C.
### South Carolina

**Required Residency Documentation for ID:**
- State or Federal Tax records. Income tax returns for current or prior year are acceptable including electronic tax file or W2. If applicant listed as dependent on SC tax return that is presented as proof of residency, proof applies to dependent also.

**How to Obtain Birth Certificate:**
- Fee: $12.00
- Minimum Age: Must be at least 18 years old, or apply through parent, legal guardian, or legal representative.
- Ways to Apply:
  1. Visit the DHEC Vital Records Office at 2600 Bull St, Columbia, DC 29201, Mon - Fri, 8:30a - 4p.
  2. Visit a [Regional Vital Records Office](#), check website for hours.
  3. Mail an application ([English](#) [Spanish](#)) to DHEC Vital Records, 2600 Bull Street, Columbia, SC 29201. Include a photocopy of a valid government, school, or employer-issued photo ID and a cashier’s check or money order made payable to SC DHEC.
  4. Call 1-877-284-1008 (additional fees apply).
  5. Order online through [www.vitalchek.com](http://www.vitalchek.com).

### South Dakota

**Fee:** $28.00

**Where to obtain:** Any Driver License Office, listed [here](#).

**Minimum age for ID:** 5 years.

**Parent/guardian consent required:** If the applicant is under 18, a parent, guardian, or other adult must sign the application.

**Required Identity Documentation for ID:**
- Proof of Identity, Date of Birth and Lawful Presence required using a combination of the following:
  - Valid, unexpired U.S. passport or U.S. passport card,
  - Certified copy of a U.S. birth certificate
  - Consular Report of Birth Abroad issued by the U.S. Department of State
  - Certificate of Naturalization or Citizenship
  - Unexpired Permanent Resident Card
  - Other DHS/USCIS documents

**Required Social Security Documentation:**
- Proof of Social Security Number required:
  - Social Security card.
  - Medicare letter from Social Security Administration
  - Medicare Card
  - Payroll Stub with employer’s name and applicant’s name and SSN
  - If you were not issued a Social Security number, you must provide documentation from the Social Security Administration verifying that you have not been issued a SSN.
  - If you are a temporary foreign national not authorized for employment, you do not have to document a SSN, but South Dakota will verify your USCIS number. Make sure you are not authorized for employment. If you are eligible for employment but do not have a SSN, you are required to obtain and present one.

**Required Residency Documentation for ID:**
- Two Proofs of South Dakota Residency required (less than one year old):
  - A parent’s proof of address is acceptable for a minor
  - Transcript or report card from accredited school
  - Pay stub or earnings statement,
  - Other items with your address can be reviewed by the examiner
  - Mail with post office box addresses is acceptable in areas not assigned a street or 911 address
  - If you are unable to provide proof of residency, call 605.773.6883

**How to Obtain Birth Certificate:**
- Fee: $15.00; fee waiver may be obtained for those on public assistance or those who need documentation to enroll in school.
- Minimum Age: None.
- Ways to Apply:
  2. Visit a [Register of Deeds office](#).
**SOUTH DAKOTA**

**How to Obtain Birth Certificate:**

3. Call 1-800-773-4961 to order by phone and pay by credit card (additional fee of $11.50).
4. Order online at [www.vitalchek.com](http://www.vitalchek.com) (additional $11.50 fee applies).
5. Mail application to Office of Vital Records, 207 E. Missouri Ave, Suite 1A, Pierre, SD 57501. Include photocopy of acceptable ID (driver’s license, state ID card, tribal ID, passport or visa, military ID, or two of the following: Social Security card, utility bill with current address, bank statement with current address, pay stub with name, SSN, and name and address of business, car registration or title with current address) or have the application notarized (requires ID) and a fee in the form of check or money order payable to Vital Records.

**TENNESSEE**

<table>
<thead>
<tr>
<th>Fee:</th>
<th>$17.50</th>
</tr>
</thead>
<tbody>
<tr>
<td>Where to obtain:</td>
<td>Driver Services Centers, located <a href="http://www.tennessee.gov">here</a>.</td>
</tr>
<tr>
<td>Minimum age for ID?:</td>
<td>No minimum age.</td>
</tr>
<tr>
<td>Parent/guardian consent required?:</td>
<td>If the applicant is under 18, a parent, guardian, or other adult must sign an affidavit either in front of a notary or at a Driver Services Center.</td>
</tr>
</tbody>
</table>

**Required Identity Documentation for ID:**

- **Proof of Identity and Lawful Presence required using a combination of the following:**
  - **Proof of Lawful Presence:**
    - Official Birth Certificate issued by a U.S. state, jurisdiction or territory
    - U.S. Government-issued Certified Birth Certificate
    - U.S. Certificate of Birth Abroad
    - Report of Birth Abroad of a Citizen of the U.S.
    - Valid, unexpired U.S. Passport
    - Certificate of Citizenship or Naturalization
    - U.S. Citizen Identification Card
    - Permanent Resident Alien Card
    - Other immigration, DHS/USCIS documents
  - **Primary Proof of Identity:**
    - Original or certified birth certificate
    - Military dependent ID
    - Valid, unexpired U.S. passport or foreign passport + valid U.S. visa or I-94
    - USCIS documentation
    - Federal census record
    - Applicant’s own child’s birth certificate
    - Adoptive decree
    - Legal change of name decree
    - Any confirmation of date of birth in court of law with judge’s original signature and/or official court seal
  - **Secondary Proof of Identity:**
    - School records
    - Social Security documents (Social Security cards, printouts or benefit statements, checks, or direct deposit verification of check)
    - Health insurance card
    - Computerized check stubs
    - Work IDs

**Required Social Security Documentation:**

Verifiable Social Security number required. If you were not issued a Social Security number, you must provide documentation from the Social Security Administration verifying that you have not been issued a SSN.
### Tennessee

**Required Residency Documentation for ID:**

<table>
<thead>
<tr>
<th>List A</th>
<th>List B</th>
</tr>
</thead>
<tbody>
<tr>
<td>• In case of a student enrolled in public or private school in this state, student may provide a photo student ID and acceptable documentation from the Dean or Bursar Office that the student lives on campus.</td>
<td>• Individual Taxpayer Identification Number (ITIN) issued by the Internal Revenue Service</td>
</tr>
<tr>
<td>• Current employer verification of residence address or letter from employer as long as it is on company letterhead with original signature. If employer does not have letterhead, signature of employer must be notarized</td>
<td>• Approved USCIS forms</td>
</tr>
<tr>
<td>• Current paycheck/check stub, work ID or badge, if address is included.</td>
<td>• Original or certified copy of a birth certificate (US or Canada)</td>
</tr>
<tr>
<td>• Current health, auto or life insurance policy (Wallet Cards cannot be accepted)</td>
<td>• Certificate of Report of Birth or Consular Report of Birth issued by the U.S. Department of State</td>
</tr>
<tr>
<td>• Current driver license/ID issued by the Tennessee Department of Safety to a parent, legal guardian or spouse of applicant</td>
<td>• Original or certified copy of a court order with name and date of birth indicating a name and/or gender change</td>
</tr>
</tbody>
</table>

**How to Obtain Birth Certificate:**

- **Fee:** $15.00
- **Minimum Age:** None.
- **Ways to Apply:**
  1. Visit the Tennessee Office of Vital Records at 710 James Robertson Pkwy, 1st Floor, Nashville, TN 37243, Mon, Wed, Fri, 8a-4p; Tue, Thu, 8a-6p. Pay by cash, check, credit or debit at a kiosk.
  2. Visit a [county health department](#).
  3. Submit an [application](#) by mail to Tennessee Vital Records, 1st Floor, Andrew Johnson Tower, 710 James Robertson Parkway, Nashville, TN 37243. Include a photocopy of a government-issued ID, a notarized application (requires ID), or [alternative ID](#), and a check or money order payable to Tennessee Vital Records.
  4. Order online at [www.vitalchek.com](http://www.vitalchek.com) (additional fee applies).

### Texas

**Required Identity Documentation for ID:**

<table>
<thead>
<tr>
<th>Primary Documents</th>
<th>Secondary Documents</th>
<th>Supporting Documents</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Unexpired U.S. passport book or card</td>
<td>• Original or certified copy of a birth certificate (US or Canada)</td>
<td>• Military dependent ID</td>
</tr>
<tr>
<td>• U.S. Certificate of Citizenship or Certificate of Naturalization</td>
<td>• Certificate of Report of Birth or Consular Report of Birth issued by the U.S. Department of State</td>
<td>• School records (report cards, photo ID cards)</td>
</tr>
<tr>
<td>• Unexpired DHS or USCIS document with verifiable data and identifiable photo</td>
<td>• Original or certified copy of a court order with name and date of birth indicating a name and/or gender change</td>
<td>• Social Security card</td>
</tr>
<tr>
<td>• Foreign passport + attached visa and Form I-94</td>
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<td>• Consular document issued by a state or national government</td>
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<td>• Medicaid card</td>
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<td></td>
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<td>• Immunization records</td>
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<tr>
<td></td>
<td></td>
<td>• Tribal membership card from federally-recognized tribe</td>
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<tr>
<td></td>
<td></td>
<td>• Certificate of Degree of Indian Blood</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Unexpired foreign passport</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Hospital-issued birth record</td>
</tr>
</tbody>
</table>

**Proof of Lawful Presence:**

- U.S. passport book or card
- U.S. birth certificate
- Certificate of Report of Birth or Consular Report of Birth issued by the U.S. Department of State
- U.S. Certificate of Citizenship or Certificate of Naturalization
- U.S. Department of Justice Immigration and Naturalization Service U.S. Citizen ID Card
- Other DHS USCIS documents
- Or a document or combination of documents issued by the U.S. DOI, DoS, DHS, or USCIS that shows lawful temporary admission to the U.S.
<table>
<thead>
<tr>
<th>State</th>
<th>Document Required</th>
<th>Social Security Documentation</th>
<th>Residency Documentation</th>
<th>Fee</th>
<th>Minimum Age</th>
<th>Parent/guardian Consent Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>Texas</td>
<td>Proof of Social Security Number required:</td>
<td>• Social Security card</td>
<td>Two Proofs of Texas Residency required:</td>
<td>$22.00</td>
<td>None</td>
<td>No minimum age.</td>
</tr>
<tr>
<td></td>
<td>• Military dependent ID</td>
<td>• Medicaid card</td>
<td>• Individuals who are unable to provide two acceptable documents may be eligible to complete a Texas Residency Affidavit.</td>
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<tr>
<td></td>
<td>• Health insurance card</td>
<td>• Certified college or university transcript</td>
<td>• Texas high school, college or university report card or transcript for the current school year</td>
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<td></td>
<td>• Certified college or university transcript</td>
<td>• Pay stub (stub must include name and SSN)</td>
<td>• Medical or health card</td>
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<td>• Pay stub (stub must include name and SSN)</td>
<td>• Mail from a federal, state, county or city government agency dated within 90 days of the date of application</td>
<td>• Pre-printed paycheck or payment stub dated within 90 days of the date of application</td>
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<td>• Current Form DS2019, I-20 or a document issued by U.S. Citizenship and Immigration Services</td>
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<td>If you were not issued a Social Security number, you must provide documentation from the Social Security Administration verifying that you have not been issued a SSN.</td>
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<tr>
<td>Utah</td>
<td>Proof of Social Security number required:</td>
<td>• Social Security card</td>
<td>Two Proofs of Utah Residency required:</td>
<td>$18.00</td>
<td>None</td>
<td>Applicants under 16 must have a parent or legal guardian present to submit documents and application.</td>
</tr>
<tr>
<td></td>
<td>• Military dependent ID</td>
<td>• Medicaid card</td>
<td>• School transcript (dated within 90 days)</td>
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<td></td>
<td>• Health insurance card</td>
<td>• Certified college or university transcript</td>
<td>• Court documents;</td>
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<td></td>
<td>• Certified college or university transcript</td>
<td>• Pay stub (stub must include name and SSN)</td>
<td>• Other documents acceptable to the Division upon review, except that only one document printed from the internet will be accepted</td>
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<td></td>
<td>• Pay stub (stub must include name and SSN)</td>
<td>• Mail from a federal, state, county or city government agency dated within 90 days of the date of application</td>
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<td>• Pre-printed paycheck or payment stub dated within 90 days of the date of application</td>
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</table>

**How to Obtain Birth Certificate:**

**Texas:**
- Visit the office at 1100 W. 49th Street, Austin, TX 78756, Mon-Fri, 8a-5p.
- Send application to Texas Vital Records Department of State Health Services, PO Box 12040, Austin, TX 78711-2040. Include photocopy of valid photo ID and payment in the form of check or money order payable to DPSH - Vital Statistics.
- Order online at [www.texas.gov](http://www.texas.gov).

**Utah:**
- Order online at [www.vitalchek.com](http://www.vitalchek.com).
- Visit the Department of Health at the Cannon Health Building, 288 North.
**How to Obtain Birth Certificate:**

1. 1460 West, Salt Lake City, Utah, 8a-5p.
2. Mail application to Utah Department of Health, Office of Vital Records and Statistics, PO Box 141012, Salt Lake City, UT 84114-1012. Include photocopy of acceptable ID listed on application and payment in the form of check or money order payable to Vital Records.

Required Identity Documentation for ID:

- Valid, unexpired U.S. passport
- Certified copy of a U.S. birth certificate filed with a State Office of Vital Statistics or equivalent agency in the individual's State of birth
- Consular Report of Birth Abroad issued by the U.S. Department of State
- Valid, unexpired Permanent Resident Card issued by DHS or USCIS
- Certificate of Naturalization or Citizenship issued by DHS
- Other DHS/USCIS documents

Required Social Security Documentation:

- Social Security card
- Pay stub with your name and Social Security number on it

If you were not issued a Social Security number, you must provide documentation from the Social Security Administration verifying that you have not been issued a SSN.

Required Residency Documentation for ID:

- Two pieces of mail with current name and address
- Two proofs of address on bills:
  - Vermont EBT (Electronic Benefit Transfer) card or Vermont AIM (Advanced Information Management) Identification card
  - Utility bill – must list service address
  - Lease or Landlord statement
  - Homeowners/Renters insurance (policy/proof of claim)
- Vermont Residency Certification form
- Minors must provide:
  - Parental Residency Affidavit and one (1) parent residency document from above
  - Parent/Guardian evidence of relationship to applicant (as in documents showing dependent status, such as birth certificate)

**Fee:**

- $24.00; $10.00 if receiving public assistance.

**Where to obtain:**

Any DMV Office, located [here](https://secure.vermont.gov/VSARA/vitalrecords/).

**Minimum age for ID?:**

No minimum age.

**Parent/guardian consent required?**

Applicants who are minors must present proofs of residency for parent or guardian.

How to Obtain Birth Certificate:

- Visit a Vermont Town Clerk.
- Order online at [https://secure.vermont.gov/VSARA/vitalrecords/](https://secure.vermont.gov/VSARA/vitalrecords/).
- Send an application by mail to the Vermont State Archives and Records Administration, Office of Secretary of State, 1078 US Rte. 2, Middlesex, Montpelier, VT 05633-7701. Include fee in the form of check or money order payable to the Vermont Secretary of State and a self-addressed stamped envelope.
**Virginia**

**Fee:** $10.00

**Where to obtain:** Any DMV location, found [here.](#)

**Minimum age for ID?:** No minimum age, but applicants under 15 will be issued a "Child ID."

**Parent/guardian consent required?:** Applicants under 18 are required to have a parent or guardian provide written consent by signing the application. A court order demonstrating that the applicant is an emancipated minor is acceptable in lieu of written consent.

**Required Identity Documentation for ID:**

- **Primary Documents:**
  - Official birth document issued by a U.S. state, jurisdiction, or territory
  - Unexpired or expired U.S. passport or U.S. passport card
  - Unexpired foreign passport plus approved DHS/USCIS documents
  - Consular report of birth abroad
  - Certification of report of birth of a U.S. citizen
  - U.S. Certificate of Naturalization or Citizenship
  - Other listed DHS/USCIS documents

- **Secondary Documents:**
  - Certified copy of school records/transcript issued by a school accredited by a U.S. state, jurisdiction, or territory
  - Medicaid card
  - Military dependent ID with photo
  - Social Security card
  - Documentation from USCIS
  - Court order for adoption, name change, or gender change from U.S. state, jurisdiction, or territory, with court seal
  - Unexpired welfare/social services ID card with photo, issued by municipality

**Proof of Lawful Presence (if not proven by above documents):**

- Official birth document issued by a U.S. state, jurisdiction, or territory
- Unexpired or expired U.S. passport or U.S. passport card
- Unexpired foreign passport plus approved DHS/USCIS documents
- Consular report of birth abroad
- Other DHS/USCIS documentation

**Required Social Security Documentation:**

- **Proof of Social Security number required:**
  - Social Security card
  - Annual Social Security statement
  - Payroll check stub issued by employer
  - If you were not issued a Social Security number you must provide documentation from the Social Security Administration verifying that you have not been issued a SSN.

**Required Residency Documentation for ID:**

- **One Proof of Virginia Residency required:**
  - Certified copy of school records/transcript issued by a school in which the applicant is currently enrolled and is accredited by a US state, jurisdiction, or territory
  - Applicants under age 19 can have a parent or legal guardian certify their VA residency by appearing in person with the applicant and providing an ID card and proof of VA residency with a document from this list.
  - USPS change of address confirmation form or postmarked US mail with forwarding address label
  - Payroll check stub issued by an employer within the last two months

**How to Obtain Birth Certificate:**

- **Fee:** $12.00
- **Minimum Age:** None.

**Ways to Apply:**

1. Mail an application to the Virginia Department of Health, Office of Vital Records, PO Box 1000, Richmond, VA 23218-1000. Include photocopy of valid, acceptable ID listed on application, and check or money order payable to State Health Department.
2. Visit the Office of Vital Records at 2001 Maywill Street, Richmond, VA 23230, Mon - Fri, 8a-4p; call for Saturday hours: 804-662-6200.
3. Order online via [www.vitalchek.com](http://www.vitalchek.com) (additional fee applies).
4. Visit any full service DMV office.
| Required Identity Documentation for ID: | | B-List Documents |
|----------------------------------------|-------------------------------------------------|
| Under 18 years old must present:       | • Department of Social and Health Services Juvenile Rehabilitation Administration (DHSJRA) — electronic version only |
| Must provide Proof of Identity; proof required differs depending on the age of the applicant: | • DSHS Children’s Administration (CA) — for foster youth only |
| • Parent or guardian must accompany youth to the office, bring a proof of identity and proof of parent/guardianship (certified birth certificate, adoption papers, school transcript, divorce decree, or marriage certificate) and sign an affidavit. | • Western State Hospital (WSH) |
| • If parent/guardian is not able to accompany you, you must bring documents from one of these groups: | • U.S. Passport card — has your name and photo |
| • One stand-alone document | • Documents that establish your name and date of birth |
| • Two A-List documents | • Certified birth certificate |
| • One A-List item and two B-List items | • Certified Washington birth registration card |
| • At least 4 items from the B-List | • A valid concealed weapons permit issued by a Washington county. |
| • One item that shows name and birth date, and | • Consular report of birth abroad |
| • Two items showing name and signature | • Court-issued adoption papers |
| Stand-Alone Documents | • U.S. passport (expired within the past 5 years) |
| • Valid U.S. Passport | • Valid U.S. visa. |
| • Immigration ID with signature, valid, from USCIS, and including signature and photo or a “Signature Waived” notation or encrypted signature on the back of the card. | • Ware of the Court decree/Order of Dependency |
| • U.S. Certificate of Citizenship or Naturalization, original document | • Other acceptable “B-List Documents” with your name and date of birth, signature, photo, or current WA address |
| • Department of Social and Health Services Children’s Administration (DHSJRA) ID letter if applicant is in court-ordered foster care with DSHS, or another supervising Washington agency as your legal custodian | • School transcript includes your date of birth |
| • A college or university document | • School yearbook with your recognizable photo (or copy certified by the school) |
| • U.S. Federal correction authorities (FDOC). | • Mexican school record with a seal and your photo at the age when issued |
| • Individual Tax Identification Number (ITIN) letter from the IRS | • Social Security card with your signature |
| • Other documents not listed above may be accepted if they show you currently live in WA | • Other DHS/USCIS documents |

Proof of Social Security number required. If you do not have an SSN, you must make an appointment with the WA Driver Licensing Office to present proof of WA residence documents, which can be any of the following:

- A college or university document
- Off-campus students can use the SEVIS database. Make sure it’s printed by the “Designated School Official” or “Responsible Officer.”
- WA school transcript records, report cards, or other documents
- DSHS benefits eligibility documents
- If you’ve recently moved, bring current and previous proof that you were living in WA
- Individual Tax Identification Number (ITIN) letter from the IRS
- Other documents not listed above may be accepted if they show you currently live in WA

Required Residency Documentation for ID: Not required.
### How to Obtain Birth Certificate:

<table>
<thead>
<tr>
<th>Fee: $20.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Age: None.</td>
</tr>
</tbody>
</table>

#### Ways to Apply:
1. Order in person at the Washington State Department of Health, Center for Health Statistics, Town Center 1, 101 Israel Road SE, Tumwater, WA 98501, Mon - Fri, 8a-4p.
2. Call 360-236-4313, Mon-Fri from 9a-4:30p.
3. Order online at [www.vitalchek.com](http://www.vitalchek.com) (additional fees apply).
4. Submit an application by mail to the Department of Health, PO Box 9709, Olympia, WA 98507-9709. Include check or money order payable to DOH.

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### Fee: $108.00

#### Where to obtain:
Any Driver Licensing Office, located [here](http://www.dmv.wa.gov).

#### Minimum age for ID:
No minimum age.

#### Parent/guardian consent required:
Applicants under 18 are required to have a parent or guardian present to submit the application. Parent or guardian must present proof of relationship.

### Required Identity Documentation for ID:

#### Proof of Identity:
- Valid U.S. Passport
- Indian Tribal ID — Federally recognized enrollment card or U.S. Bureau of Indian Affairs ID card that has your signature and photo
- If you are under 18 years old, you may establish your identity with a Parental Authorization Affidavit. When you apply, your parent or legal guardian must:
  - Come with you to the licensing office
  - Sign the affidavit
  - Show us all of the following:
    - At least 1 document to prove his or her identity
    - 1 other document to prove he or she is your parent or legal guardian
    - If your parent or legal guardian’s proof of identification is an out-of-state driver license, or if your last name is different than your parent’s or legal guardian’s, documentation demonstrating relationship is required

### Required Social Security Documentation:
Verifiable Social Security number required.

### Required Residency Documentation for ID:

#### Proof of Washington Residency is required by providing:
- One document from this list:
  - Federal or state government agency-issued check
  - Tribal ID that contains your current residential address
- OR two documents from this list:
  - Transcript or report card for the current school year from an educational institution in Washington State
  - Home utility bill (such as gas, electricity, water, garbage, landline telephone, or cable) or hook-up work order dated within the past 60 days. Two or more unrelated people may be named on the bill or work order
  - Medical record paid by insurance or a medical bill
  - Medicaid card or DSHS medical coupon
  - Pay stub that contains your name, your current residence address, your employer’s name, and your employer’s phone number or address
### Washington

**How to Obtain Birth Certificate:**

- Fee: $20.00
- Minimum Age: None.
- Ways to Apply:
  1. Order in person at the Washington State Department of Health, Center for Health Statistics, Town Center 1, 101 Israel Road SE, Tumwater, WA 98501, Mon - Fri, 8a-4p.
  2. Call 360-236-4313, Mon-Fri from 8a-4:30p.
  3. Order online at [www.vitalchek.com](http://www.vitalchek.com) (additional fees apply).
  4. Submit an application by mail to the Department of Health, PO Box 9709, Olympia, WA 98507-9709. Include check or money order payable to DOH.

### West Virginia

#### Fee:

- 16 - 18 (non-REAL ID): $7.50 - $12.50
- 16 - 18 (REAL ID): $17.50 - 22.50
- Ages 2 - 15 and 19 and older (non-REAL ID): $5.00
- Ages 2 - 15 and 19 and older (REAL ID): $15.00
- Fee is waived for applicants who are legally blind or have no other form of ID.

#### Where to obtain:

- Any Driver Licensing Office, located [here](https://www.wvdps.org/)

#### Minimum age for ID:

- 2 years; Youth ID will be issued to applicants age 2-15.

#### Parent/guardian consent required:

- Applicants under 15 are required to have a parent or guardian sign their application for non-driver ID.

#### Required Identity Documentation for ID:

- **Proof of Identity:**
  - An original or certified copy of a United States-issued birth certificate
  - Valid, unexpired U.S. Passport or official U.S. Passport card
  - If foreign born, valid, unexpired Department of Homeland Security (DHS) document(s) or acceptable alternative DHS documents

#### Required Social Security Documentation:

- **Proof of Social Security number required:**
  - Social Security card
  - Payroll stub with the applicant’s employer name and employer ID number, as well as the applicant’s name, address, and Social Security number
  - If you were not issued a Social Security number, you must provide documentation from the Social Security Administration verifying that you have not been issued a SSN.

#### Required Residency Documentation for ID:

- Two Proofs of West Virginia Residency are required by providing 2 documents from List 1 or one from List 1 and one from List 2. Documents must not be more than 60 days old if issued on a recurring basis:

  **LIST 1**
  - Proof of WV public assistance
  - WV DMV Affidavit of West Virginia Residency
  - A valid WV vehicle registration card

  **LIST 2**
  - College admissions letter that shows the applicant is an in-state resident
  - Letter from a WV homeless shelter, hotel, rehabilitation center, children’s home, orphanage, shelter, battered women’s shelter, or Job Corps, including the facility’s physical address, that explains that the applicant is a resident at their facility (letterhead is preferred, but not required)
  - Pay check stub from any WV employer that shows a current physical address (cannot be handwritten)
  - Social Security benefits letter
  - 911 letter
**West Virginia**

**How to Obtain Birth Certificate:**

Fee: $12.00  
Minimum Age: None.

Ways to Apply:
1. Visit the Department in person at 350 Capitol Street, Room 165, Charleston, WV 25301-3701, Mon-Fri, 8:30a-5p. ID is required in the form of state-issued driver’s license, US or foreign passport, military ID, government-issued photo ID card, or two of the following: major credit card, motor vehicle registration card, state social services program card, or a recent utility bill in your name. Exceptions may be granted.
2. Send an application by mail to Vital Registration, Room 165, 350 Capitol Street, Charleston, WV 25301-3701. Include check or money order made out to Vital Registration.
3. Order by phone by calling 877-448-3953.
4. Order online at [www.vitalchek.com](http://www.vitalchek.com) (additional fee applies).

**Wisconsin**

**Fee:** $28.00  
Fee waived if the applicant is a U.S. citizen who will be at least 18 years of age on the date of the next election and requests that the ID card be provided for the purpose of voting.

Where to obtain: Any DMV location, found here.

Minimum age for ID?: No minimum age.

Parent/guardian consent required?: Not required.

**Required Identity Documentation for ID:**

Must provide Proof of Name and Date of Birth and Proof of Identity:

**Proof of Name and Date of Birth:**
- Valid U.S. passport or passport card
- Certified birth certificate or equivalent document from the state, territory, or certificate of birth abroad issued by U.S. Department of State. Canada birth certificates are not acceptable.
- Consular report of birth abroad
- Employment Authorization Document
- Unexpired foreign passport with a valid unexpired U.S., visa affixed accompanied by the approved I-94 form documenting the applicant’s most recent admittance into the U.S.
- Other DHS/USCIS documents

**Proof of Identity:**
- U.S. Passport or Passport Card valid or expired 5 years or less and issued at age 16 or older
- Military dependent ID  
- Documents permitted under proof of name and date of birth, if it bears a photograph
- A parent or guardian having legal custody identifies person under the age of 18 and the parent or guardian shows a valid Wisconsin operator’s license or ID card
- A valid photo college ID card from any U.S. university, college or technical college (Must contain student name and photograph)
- Social Security card issued by the Social Security Administration
- Pay stub with the applicant’s name and entire Social Security Number listed
- Or provide BOTH of the requirements below:
  * An unexpired foreign passport with a valid unexpired U.S. visa affixed accompanied by the approved I-94 form documenting the applicant’s most recent admittance into the United States
  * A document to demonstrate a non-work authorized status

**Proof of Lawful Presence (if not provided by other documentation):**
- Valid U.S. passport or passport card
### Required Identity Documentation for ID:
- U.S. state or local government issued Certificate of Birth. (Wisconsin will not accept Puerto Rican birth certificates issued before July 1, 2010, in line with Puerto Rico’s law as of October 30, 2010).
- Consular report of birth abroad
- U.S. Certificate of Naturalization or of Citizenship
- Other DHS/USCIS documents

### Required Social Security Documentation:
- **Proof of Social Security number required:**
  - Social Security card issued by the Social Security Administration.
  - Pay stub with your name and entire Social Security Number listed.
  - If not a U.S. citizen provide both:
    - An unexpired foreign passport with a valid unexpired U.S. Visa affixed accompanied by the approved I-94 form documenting the applicant's most recent admittance into the United States.
    - A document to demonstrate a non-work authorized status.

  If you were not issued a Social Security number, you must provide documentation from the Social Security Administration verifying that you have not been issued a SSN.

### Required Residency Documentation for ID:
- **One Proof of Wisconsin Residency is required:**
  - Printed electronic copies are acceptable for the following items:
    - Paycheck, stub or earning statement with your employer’s name and address issued within the last 90 days
  - The following documents must be originals (no electronic copies):
    - Homeless shelter documentation, found here
    - Certified school record or transcript identifying the person by name and current address and issued within the last 90 days (and for most recent school period)
    - College enrollment documentation or Form 2019 (Certificate of Eligibility for Exchange Visitor (J-1) Status) with a current Wisconsin address
    - A photo identification card issued by a Wisconsin accredited university, college or technical college that contains the following:
      * Date of issuance
      * Photo and address of student
      * Expiration date no later than two years after date of issuance
    - Government-issued correspondence or product issued from a federal, state, county or city agency (original or certified copy issued within the last year)
    - Employee photo ID card issued by current employer
    - Parent or guardian may present their Wisconsin driver license or ID. Address on record must match with the child's current address on record for people under age 26

### How to Obtain Birth Certificate:
- **Fee:** $20.00
- **Minimum Age:** None.
- **Ways to Apply:**
  1. Visit the Wisconsin Vital Records Office at 1 West Wilson Street, Room 160, Madison, WI 53703, Mon-Fri, 8a-4:15p. Must show ID in the form of either driver’s license or ID card or two of the following: U.S. government-issued photo ID, passport, checkbook, bank statement, health insurance card, current, dated, signed lease, utility bill or traffic ticket, paycheck or earnings statement.
  2. Send an application by mail to the Wisconsin Vital Records Office, PO Box 309, Madison, WI 53701. Include the fee in the form of cash, check, or money order made out to State of Wisconsin Vital Records and photocopy of acceptable ID, listed above.
**Fee:** $10.00

**Where to obtain:** Any Driver Exam Station, listed [here.](#)

**Minimum age for ID:** No minimum age.

**Parent/guardian consent required?:** Parent/guardian must be present to sign.

### Required Identity Documentation for ID:
- **Proof of Identity:**
  - Valid, unexpired U.S. passport
  - State-certified birth certificate
  - Consular Report of Birth Abroad
  - Certificate of Citizenship or of Naturalization
  - Valid Permanent Resident Card
  - Valid Employment Authorization Document
  - Valid foreign passport

### Required Social Security Documentation:
- **Proof of Social Security number required:**
  - IRS tax form
  - Social Security card
  - Any official or government document that includes your name and full SSN

If you were not issued a Social Security number, you must provide documentation from the Social Security Administration verifying that you have not been issued a SSN.

### Required Residency Documentation for ID:
- **Two Proofs of Wyoming Residency required:**
  - Vehicle registration in your name with your Wyoming residential address (not P.O. box) on it

### How to Obtain Birth Certificate:
- **Fee:** $8.00
- **Minimum Age:** Must be 18 years or older, or apply through parent, legal guardian, or lawyer representing applicant or parent.

**Ways to Apply:**
1. Visit the Vital Statistics Service, 2300 Capitol Avenue, Cheyenne, WY 82002, Mon-Fri, 8a-4p.
2. Mail an [application](#) to the Vital Statistics Services at 2300 Capitol Avenue, Hathaway Building, Cheyenne, WY 82002. Include a self-addressed stamped envelope, photocopy of state ID, driver’s license, or passport, or notarized signature on the application, and the fee in the form of check or money order payable to Vital Statistics Services.

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### SUMMARY OF FINDINGS

#### BARRIERS TO ACCESSING STATE-ISSUED NON-DRIVER ID

### FEES

- **States that waive fees for non-driver ID for individuals experiencing homelessness (14):**
  - Arizona, California, Connecticut, District of Columbia, Florida, Georgia (reduced fee), Hawaii, Illinois, Maryland (reduced fee), Michigan, Nevada, New York (reduced fee), North Carolina, Vermont (reduced fee)

- **States that waive fees for non-driver ID for individuals with disabilities (15):**
  - Arizona, Georgia, Illinois, Maryland (reduced fee), Michigan, Minnesota, Montana, New Jersey (reduced fee), North Carolina (blind applicants only), Ohio (100% disabled veterans only), Tennessee, Texas (at least 60% disabled veterans only), Utah (reduced fee), Vermont (reduced fee), West Virginia (blind applicants only)

- **States that waive fees for non-driver ID for any identified population (32 - including voting-age individuals, individuals with disabilities, senior citizens, and individuals experiencing homelessness or poverty):**
  - Alabama, Alaska, Arizona, California, Colorado, Connecticut, District of Columbia, Florida, Georgia (reduced fee), Hawaii, Illinois, Indiana, Kansas, Louisiana, Maryland (reduced fee), Michigan, Minnesota, Montana, Nevada, New Jersey, New Mexico, New York (reduced fee), North Carolina, North Dakota, Ohio, Rhode Island, South Carolina, Tennessee, Texas, West Virginia, Utah, Vermont (reduced fee)

- **States that waive fees for birth certificates for low income individuals (2):**
  - Kansas, South Dakota
BARRIERS TO ACCESSING STATE-ISSUED NON-DRIVER ID

**Proof of Residency**
- States that require two proofs of residency to obtain non-driver ID (25):
  - Colorado, Delaware, District of Columbia, Florida, Georgia, Hawaii, Illinois, Indiana, Iowa, Kansas, Maryland, Michigan, Nebraska, Nevada, New Mexico (only one proof required if under 18), North Dakota, Pennsylvania, South Dakota, Tennessee, Texas, Utah, Vermont, Washington (to obtain an enhanced ID only), West Virginia, Wyoming

- States that require one proof of residency to obtain non-driver ID (17):
  - Connecticut, Idaho, Kentucky, Maine, Massachusetts, Mississippi, Missouri, Montana, New Hampshire, New Jersey, North Carolina, Ohio, Oregon, Rhode Island, South Carolina, Virginia, Wisconsin

- States that allow applicants to submit a signed affidavit as one proof of residence, regardless of homeless status (16):
  - Illinois, Maine, Massachusetts, Minnesota, Mississippi, Montana, Nebraska, New Jersey (if under 18, requires parent/guardian signature), New Mexico (requires parent/guardian signature), North Carolina, Oklahoma, Oregon, Texas, Vermont, Virginia (parent/guardian affidavit for 18 and under only), West Virginia

- States that allow applicants to submit an affidavit or certification of homeless status as documentation of residency (17):
  - Colorado, District of Columbia, Florida, Hawaii, Illinois, Kansas, Kentucky, Maryland, Missouri, Montana, New Hampshire (verification by parent or guardian), Ohio, Oklahoma, Oregon, Rhode Island, West Virginia, Wisconsin

- States that allow school ID and/or transcript to be presented as proof of residency (or other documentation) (42):

* allows school ID/transcript to be presented as secondary documentation
** allows school ID/transcript to be presented both as proof of identity and proof of residency

- States that do not list school ID or transcript as allowable proof of identity or residency (9):
  - California, Colorado, Kentucky, Indiana, Mississippi, Nebraska, Pennsylvania, Vermont, Wyoming

**Minimum Age Requirements**
- States that set a minimum age to apply for non-driver ID (4):
  - District of Columbia (non-federally-compliant ID only), Massachusetts, New Hampshire, New Jersey

- States that require parent or guardian signature on application for non-driver ID for applicants under 18 (23):
  - Arkansas, Colorado, Delaware, Florida, Georgia (up to age 14), Hawaii, Iowa, Kansas (under 16 only), Kentucky (issues “child IDs” to youth under 15), Louisiana (under 17 only), Massachusetts, New York (under 16 only), Oklahoma, Pennsylvania, South Carolina (allows emancipated minors to submit proof), South Dakota, Tennessee, Texas (under 16 only), Utah (under 16 only), Vermont, Virginia (issues “child IDs” to those under 15; requires parent/guardian signature for under 18), Washington, West Virginia (under 16 only).

- States that require parent or guardian to be present to submit application for non-driver ID for applicant under 18 (7):
  - Arkansas, Delaware, Georgia (14 and under only), New York (under 16 only), Pennsylvania, Utah (under 16 only), Washington (exceptions apply if alternate documents can be provided)

- States that issue “child ID” instead of non-driver ID to youth 15 and under (2):
  - Kentucky, Virginia

**Access to Birth Certificate**
- States that set a minimum age to apply for a birth certificate (14 - 18+ unless otherwise noted):
  - Arizona, Connecticut, Florida, Illinois, Indiana, Iowa, Kansas, Michigan (15+), Montana (14+), North Dakota (16+), Oregon (15+), Pennsylvania, South Carolina, Wyoming

- States that require the applicant to submit photo ID to obtain a copy of birth certificate (45):

* also accepts some non-photo ID. See the state’s application for a complete list of acceptable ID.
## QUICK REFERENCE GUIDE

### BARRIERS FOR YOUTH SEEKING TO OBTAIN ID (BY STATE)

<table>
<thead>
<tr>
<th>State</th>
<th>Parent/Guardian consent required (under 18 unless noted)</th>
<th>Does not offer fee waivers for individuals experiencing homelessness</th>
<th>School-issued documents not accepted as Proof of Identity or Proof of Residency</th>
<th>Requires Photo ID to Obtain Birth Certificate</th>
<th>Age Restriction to Apply for Birth Certificate (18+ unless otherwise noted)</th>
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* Non-photo ID also accepted. See application for list of allowable ID.
FEDERAL POLICY RECOMMENDATIONS

The U.S. Department of Homeland Security should issue guidance and, where possible, regulation that clarifies REAL ID Act requirements for the states. This guidance should encourage more consistency on the type and number of supporting documents required for obtaining REAL ID Act-compliant identification.

STATE POLICY RECOMMENDATIONS

For youth experiencing homelessness seeking to obtain valid government-issued photo ID, there are four common and critical barriers:

- Reduce or eliminate fees for valid government-issued photo identification, as well as other necessary supporting documents such as birth certificates.
  Michigan, which already charges only $10.00 for a standard identification or $30.00 for a REAL ID-compliant enhanced identification, provides that a standard state identification should be free to those who can show “good cause”. The four “good cause” instances specified by the Michigan Department of State, outside of the statutorily defined instances, are receipt of benefits from the Michigan Family Independence Program, Michigan State Disability Assistance, SSDI, or Supplemental Security Income.

  Information published by the District of Columbia’s Department of Motor Vehicles waives its $20.00 fee for homeless individuals, upon certification by an approved social services provider (and defines homeless as an individual lacking a fixed, regular residence or someone who has a primary nighttime residence that is in a shelter, transitional housing or outside).

- Provide alternative verification processes for proof of identity or residence.
  New York allows for a “Statement of Identity” form MV-45B for “disenfranchised, homeless youth”, certified by a state employee, to prove identity if they cannot meet other identification requirements.

  Utah, in addition to its list of specific documents, allows residency to be proven by “other documents acceptable to the Division upon review” (if proof of identity is provided).

- Make information on requirements and processes for obtaining valid government-issued photo identification readily available and easily understood.
  It is often difficult for youth experiencing homelessness, or those assisting them, to determine what they need to do to obtain ID. Each state should clearly explain the specific process and requirements for obtaining an ID in a in a clear manner. This information should also be made available both online, and in print materials that are distributed to locations where youth experiencing homelessness, and those assisting them, will be able to use them effectively.

In 2016, just four states (Illinois, New Jersey, Pennsylvania and Washington) had bills introduced that would reduce or eliminate the fee to obtain ID for individuals experiencing homelessness or individuals receiving public assistance. Additionally, in August of 2016, Hawaii and California have compiled and implemented regulations that eliminate fees for ID for individuals experiencing homelessness.

PENDING CHANGES IN STATE LAWS & REGULATIONS

Youth experiencing homelessness on their own who do not currently possess valid government-issued photo identification and do not have access to a parent or legal guardian will have the most difficult time obtaining a non-driver identification card. A full three fifths of states (31) require a parent or guardian signature on either a birth certificate or non-driver ID application for minors (one, Colorado, requires this for young adults under age 21). Even for those youth who can apply for non-driver ID, lack of access to supporting documents such as a birth certificate, passport or Social Security card mean that applicants must go through lengthy processes to secure these supporting documents.

While the REAL ID Act imposes several conditions on fully federally recognized ID cards, states can take the steps identified above to ensure that youth experiencing homelessness are easily able to obtain an ID card by reducing or eliminating fees (for both ID cards and other supporting documents such as birth certificates), providing for alternative verification processes (such as through schools or social services providers) and making information on requirements and processes readily available and easily understood.

CONCLUSION

Youth experiencing homelessness on their own who do not currently possess valid government-issued photo identification and do not have access to a parent or legal guardian will have the most difficult time obtaining a non-driver identification card. A full three fifths of states (31) require a parent or guardian signature on either a birth certificate or non-driver ID application for minors (one, Colorado, requires this for young adults under age 21). Even for those youth who can apply for non-driver ID, lack of access to supporting documents such as a birth certificate, passport or Social Security card mean that applicants must go through lengthy processes to secure these supporting documents.

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The mission of the National Network for Youth is to mobilize the collective power and expertise of our national community to influence public policy and strengthen effective responses to youth homelessness.